



## Notice of Employment Opportunity

**Job Description:** Public Works Laborer

**Department:** Public Works

**Reports to:** Public Works Crew Foreman

**Job Type:** Full-Time – 40 Hours Per Week

**Rate of Pay:** \$16.99 per hour

**Retirement Plan:** MainePERS – Participating Local District & Social Security

**Bargaining Unit:** Local 1458-04 AFSCME

### Position Summary:

The Town of Rumford is seeking a dependable individual to join the Public Works Department as a Laborer. This position performs a variety of general maintenance and manual labor duties supporting Town roads, facilities, grounds, and infrastructure.

### Duties Include:

- Assists with road maintenance, repairs, and seasonal operations.
- Performs snow removal activities including shoveling, sanding, and salting.
- Maintains Town properties, and public areas.
- Assists with sewer, equipment, and general maintenance tasks.
- Operates tools and equipment safely as directed.
- Performs other related duties as assigned.

### Qualifications:

- Valid Class C Maine Driver's License required.
- Ability to perform physical labor and work outdoors in varying weather conditions.
- Ability to follow directions and work well independently and as part of a team.

### Training and Experience

- High school diploma or GED strongly preferred but not required.
- Previous maintenance, construction, or public works experience preferred but not required.
- Experience in public facing positions preferred.

### Knowledge Requirements

- Basic principles of safety
- Equipment use and troubleshooting

## **Skill Requirements**

- Ability to understand implement Standard Operating Procedures associated with safety policies
- Communication and interpersonal skills as applied to professional interactions with citizens, coworkers, and supervisors sufficient to exchange or convey information and to receive work direction.

## **Physical Requirements**

This position requires the ability to lift, carry, and perform physical tasks involving forces constantly greater than 20 pounds, frequently in excess of 50 pounds, and occasionally in excess of 100 pounds. Physical capabilities required include climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing, repetitive motions, and extended works hours. Work may include early mornings, evenings, weekends, long shifts of overtime, or emergency response as needed.

This position is covered under a collective bargaining agreement.

The Town of Rumford offers competitive compensation along with comprehensive benefits such as health, dental, and vision coverage, paid holidays, sick and vacation leave. We participate in Maine Municipal Health Trust, MainePERS and Social Security.

The Town of Rumford is an Equal Opportunity Employer pursuant to a policy of non-discrimination in personnel practices, including: recruiting, hiring, opportunities for transfer and promotion, conditions or privileges of employment, as well as compensation and benefits. Such practices or procedures shall not favor or penalize any person because of race, creed, color, sex, marital status, national origin, age, or disability, where these are not found to be bona fide occupational qualifications. The Town recognizes its responsibility to enhance the purposes set forth in the Maine Human Rights Act as well as Federal statutes which may apply as a result of its Federal grant activities.

Applications should be given to the Executive Secretary Mariya Gorham, at the Town Manager's Office at the Rumford Town Hall, 145 Congress Street, Rumford, ME 04276 or by email at [mgorham@rumfordme.org](mailto:mgorham@rumfordme.org).