



Poland Spring Community Benefit Fund Committee
Application for Project Funds

Guidelines:

1. The project must be based in the Town of Rumford, Maine and funds will be utilized to generate long-term community benefits to the Town of Rumford and its residents.
2. The project should be affiliated with or part of a non-profit entity.
3. Funding shall be used solely for the purpose of “project-based” plans which will be presented to the Committee by invitation, in person, after a preliminary application review.
4. The project will contain a detailed outline and an end date of completion. The proposed timeline will not extend beyond one year from the project start date. If the project is not completed within the approval timeline the original monies gifted must be returned in full to the Community Benefit Fund.
5. Funds may only be used for the project as outlined and may not be used for salary expenses, salaries, personal payments, or operating funds.
6. The organization has not received a grant from the Fund in the prior 12 months.
7. The grant request may not be used in connection with any political campaign, or on behalf of any issue or candidate.

Date of Application: _____

Name of Organization: _____

Amount of Funds Requested: \$_____

Contact Information:

Project Manager: _____

Contact Address: _____

Phone number: _____

Email Contact: _____

Organization or Project Website: _____

*Please include a copy of non-profit certification by the secretary of state with application packet

All enclosed forms must be completed as part of the pre-approval process. Completed application with all supporting documents must be returned to the Town Office by **Tuesday March 31st, 2026.**

1. Project Title: _____
2. Expected Start Date: _____
3. Expected End Date: _____

4. Proposal Summary/Overview

Please submit brief summary to include mission statement for project and general description of project you may use a separate sheet

5. History of Organization and Impact of Achieved Project

Please submit brief description of your organization's history and what you hope to achieve with this project

6. Explanation of need for Project

7. Financial Breakdown of Costs

Please include on a separate sheet an estimated cost account for the entire project

By accepting Funds, the organization agrees to use funds solely for the purpose of the project outlined in original application and pending follow up with committee members overseeing the project.

Funds are to be used within one year's time from the date of approval for project completion. At which point if project is not completed any and all of the original funds will be returned back to the committee within one week or seven days from date of supposed completion. Project director accepts all responsibility for said funds.

Authorized Signature: _____

Name: _____

Date: _____

COMMITTEE USE ONLY

AWARDED **NOT AWARDED** *CHECK ONE

DATE:

AMOUNT FUNDED:

COMMITTEE VOTE: (i.e. 4-1)

NOTES: