

Reason for Abatement Request *Continued*....

****Please do not write below this line – SEWER DEPARTMENT ONLY****

Primary Meter Beginning Read: _____ Primary Meter Ending Read: _____

Second Installed Meter Read: _____ Bill Span: _____ Rate Key: _____

Are there any outstanding charges on this account prior to abatement request? YES or NO

Are there any other considerations for abatement which should be reviewed?

Billed Average for the previous four (4) quarters is: \$ _____

Abatement Approved by:

Abatement Amount Granted: \$ _____

RSB designee: _____ Town Manager: _____

Internal Bill Correction issued by Sewer Billing Dept:

Reason for Correction: _____

Amount corrected: \$ _____ Date Applied in TRIO: _____ Clerk: _____

Date Town Contacted: _____ Was the Meter Corrected or Sewer Capped? YES or NO

Method of Correction: ABATEMENT CORRECTION BILL CREDIT REFUND