

Minutes of Meeting Held on September 5, 2019

The Board convened in open session at 6:05 pm in the Jury Room, with all members present (Belanger, Brennick, Chase, DiConzo, Pepin).

The Board voted unanimously to enter executive session for the purpose of discussing real estate negotiations with its attorney. The Board returned to open session and took no action.

The Board then voted unanimously to again enter executive session for the purpose of discussing a second matter concerning estate negotiations with its attorney. The Board returned to open session and took no action.

The Board then went into recess and relocated to the Rumford Falls Auditorium.

The meeting reconvened at 6:35 pm with all members present.

The Pledge of Allegiance was recited.

A meeting agenda was adopted by unanimous vote of the Board following the addition of an item related to Eagles' request for temporary closure of Oxford Street and a second item concerning an ongoing code enforcement action at 551 Prospect Street. The original agenda has been attached to these minutes.

The Board conducted a public hearing for purpose of receiving comment on an application for a liquor license.

The Board conducted a second public hearing for purpose of receiving comment on an application for a victualer's permit.

Both hearings were closed.

The Board voted unanimously to approve the application of Munchy's for a liquor license.

The Board voted unanimously to approve the application of Swan's Food Truck for a victualer's license.

The Board then considered comments from the public, town manager and several Board members concerning various matters of municipal interest.

After hearing comments from a representative of Rumford Eagles, the Board unanimously voted to approve closure of Oxford Street on September 28 for a period running from 7 am to 5 pm.

On a vote of four in favor, none opposed, and one abstaining (Chase), the Board approved minutes for meetings held on June 28, July 18, August 1 and August 15.

The Board voted 3-2 (Belanger, DiConzo) to approve an expenditure warrant.

The Board unanimously voted to execute a warrant calling for two referendum questions, both dealing with ordinance amendments, to be presented for town vote on November 5.

The Board unanimously voted to authorize:

- town placement of a crosswalk in the vicinity of the Chisolm Early Learning Center on York Street
- town snowplowing at school-priority for sidewalk and street
- removal by others of an apple tree in vicinity of Chisolm property

The Board unanimously voted to authorize execution of a \$120,500 agreement with the State of Maine for development of a boat ramp on the Androscoggin River, with archeological survey to be conducted.

The Board unanimously voted to :

1. Authorize Submission of Grant Application re Falls Trail Development
2. Authorize a 2nd Extension (20 yrs) to Agreement for Joint Solid Waste Disposal Facility
3. Actions re Condemnation and Razing of Structure at 20 Byron Street
4. Order Competitive Bidding in Municipal Buildings Heating Fuels Purchase

The Review Status of Urban Development Assistance Grant-Loan Program was tabled by the Board

The Board took the following actions in Police Department Matters

- a. Unanimously Approved Permit Application for Homecoming Parade on September 27
- b. Reviewed Bids in Vehicle Purchase and unanimously approved purchase of 2020 Ford PPV from Hight Ford at a cost of \$24,675.00
- c. Discussed Anticipated Vacancies in Department
- d. Update on Operation Hot Spot. No recent ones conducted due to staffing and budget. Details expected to happen.
- e. Identify Date for Police Station Walk-Through. Walk through will be conducted prior to meeting on September 17th.

The Board took the following actions in Public Works Matters

- f. Reviewed Bids and Authorized Vehicle Purchase – Truck #22. The Board voted 4-1 (Belanger). The price of \$40,778

- g. Reviewed Bids and Authorized Resurfacing of Eaton Hill Road by Board vote of 5-0. Awarded to Pike Industries.
- h. Reviewed Bids and Authorized Purchase of Precast Concrete Products for Sunnyside by Board vote of 5-0. Awarded to George Roberts Co.
- i. Authorized Subsurface Evaluation in Sunnyside Pump Station Replacement by Board vote of 5-0.

The Board took the following Actions re Downtown Rehabilitation Project

- a. Authorized Execution of Sargent Pay Application #9 for \$54,899 by Board vote of 5-0.
- b. Authorized Execution of Contract Change Order #22-2019 (2019 cleanup) by a Board vote of 5-0 in the amount of \$36,382.
- c. Tabled the Execution of Change Orders #6-21 (previously requisitioned and paid)
- d. Authorized Phased Release of Contractual Retainage (5%) for Completed Work
 \$119,275 by Sept 15 \$119,275 by Dec 15 by a Board vote of 4-1
 (Chase)
- e. Approved Sargent Request for Mobilization/Demobilization Costs
 \$10,000 for 2019 work by Board vote of 5-0.
 \$30,000 – \$40,000 for 2020 work.
- f. Authorized Execution of \$80,800 Agreement w/ CES for Engineering Services by Board vote of 5-0.
- g. Authorized \$6,000 Contract Amendment re Granite Curbing To Be Set In Concrete by Board vote of 5-0.
- h. Suspended Development of Town-Sponsored Broadband Service by Board vote of 5-0.

The Board and an engineer from CES, Nathan Gustafson, discussed the downtown rehabilitation project. Mr. Gustafson outlined several decisions which town officials would need to make in the next several weeks. No action was taken with understanding that said decisions with alternatives would be presented to the Board at its September 5 meeting.

On motion by Belanger and second by Chase, the Board voted unanimously to place a referendum on the November 5 ballot regarding amendment to chapter 19 of town code, said chapter dealing with traffic regulation.

On motion by Belanger and second by Chase, the Board then voted unanimously to place a referendum on the November 5 ballot regarding amendment to chapter 25-H of town code, said chapter dealing with property maintenance.

On motion of Brennick and second by DiConzo, the Board voted unanimously to adopt a resolution which authorized the town manager execute a \$428,450 Master Lease Purchase Agreement and related documents, as may be needed, w/ Municipal Leasing Consultants, LLC to finance acquisition and conversion of streetlights.

At 8:10 pm the Board voted unanimously to enter a series of executive sessions in order discuss two matters related to real estate negotiations, an item of pending litigation with a town attorney, and a personnel matter.

The Board returned to open session at 9:50 pm.

Upon motion of Chase and second by DiConzo, the Board voted unanimously to post the position of Public Works Director for a period of 30 days.

The Board voted unanimously to adjourn at 9:55 pm.

Scott G. Cole/ Stacy Carter
Interim Town Manager