

**BOARD OF SELECTPERSON'S ORGANIZATIONAL MEETING MINUTES**  
**June 12, 2019 at 6:30 p.m.**  
**Rumford Municipal Building- Jury Room- First Floor**  
**(Within 24 hours of adjournment of Secret Poll Election Meeting)**

**(Meeting not recorded)**

**Present:** Christopher Brennick, Michael Peter Chase, Mark Belanger, John Pepin, Sr., Frank DiConzo

**Attendees:** Candice Casey

Prior to this meeting, newly elected members must qualify by taking the oath of office.  
(Charter- Article 8, Section 4)

1. Call to Order

2. Appointment of Officers

A. Chairperson

**The Board voted for Chris Brennick as, Chairperson**

B. Vice-Chairperson

**The Board voted for Frank DiConzo as, Vice-Chairperson**

3. Rules of Order to be used at Meetings

**The Board voted to use "Robert's Rules of Order"; loose interpretation**

4. Schedule of Meetings

**The Board voted the first and third Thursday of each month at 6:30 p.m. for regular scheduled meetings**

**The Board voted for Mr. Chase to sign disbursement warrants for non-scheduled/"off weeks". Mr. DiConzo will be secondary for signing, in Mr. Chase's absence**

Recurring Agenda Items: Annual Cycle

External Boards and Committees

Department Heads Reports

5. How Notices of Special Meetings are to be given

**The Board voted to allow forty-eight (48) hour notice, for special meetings, to be posted email, website, Facebook Town Hall; all usual means of notification.**

6. Approval of Official Order: Treasurer's Disbursement Warrant for Non-Scheduled Meeting Dates

7. Distribution of Rules of Order and Procedure for Board of Selectpersons, Charter Article VIII, Ordinance Chapter 1, and Right to Know Training Requirements

8. Adjournment  
**6:40pm**

**Board voted to enter into Executive Session regarding Personnel Matter**  
**6:50pm**

Executive Adjournment  
**8:10pm**