

**BOARD OF SELECTPERSON'S EXECUTIVE SESSION AGENDA**  
**January 17, 2019 6:00 p.m.**  
**Jury Room**

1. Pursuant to §405 MRS, Title 1, Chapter 13, Subchapter 1- Consultation with Town Attorney on Legal Matters

**BOARD OF SELECTPERSON'S MEETING MINUTES**  
**January 17, 2019 6:30 p.m.**  
**Rumford Falls Auditorium**

***PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED BY THE CHAIRPERSON OR COME TO THE PODIUM.***

**Present:** Christopher Brennick- Chairperson, Michael Peter Chase- Vice- Chairperson, Mark Belanger- Selectperson, James Windover- Selectperson, John Pepin, Sr.- Selectperson, Scott Cole- Interim Town Manager

**Attendees:** Dale Roberts, Eric Giroux, Steve Dymont, Candice Casey, Josanne Dolloff, Roland Louvat, Beth Bellegarde, Tom Bourret, Deborah Laurinaitis, Kelly Beauchesne, Stacy Carter, Richard Coulombe

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Public Hearing: NONE
4. Special Presentation or Award: NONE

5. Comments

A. Public Comment

NONE

B. Town Manager's Report

Mr. Cole gave a brief presentation. He gave the Board copies of a letter sent to RHR Smith requesting the Town Audit Report information.

C. Department Head or Committee Chair Report (as needed)

Mr. Coulombe presented the Board figures requested on demolition for 207 Spruce Street. Public Works waiting for invoices on hauling of demo material. Mr. Coulombe expressed Asbestos removal cost \$10, 230.00.

Rte. 108, Smithcrossing Asbestos removal cost \$11, 155.00. Starting demo soon.

Mr. Chase asked questions regarding Capponi property on Spruce Street- Mr. Coulombe explained a Special Tax Lien would be placed on the property, the same for the property on Rte. 108, Smithcrossing; Special taxes for demo and removal.

Mr. Belanger asked when Special taxes would go into effect. Mr. Coulombe replied, when all the bills are in for properties.

#### D. Selectperson's Report

Mr. Chase expressed the passing and condolences of two previous/retired Town Employees: Girard Lambert (retired PD and Donald Gallant (Retired FD)

Mr. Belanger welcomed Interim Town Manager. He expressed Public Works crews using priority list for winter storms.

Mr. Brennick welcomed Interim Town Manager

#### 6. Old Business

NONE

#### 7. New Business

- A. Approval of Minutes from Select Board Meeting of January 2, 2019, January 3, 2019 and January 9, 2019

Mr. Belanger made the motion to approve. Seconded by Mr. Chase  
Vote-5-0

- B. Approval of Town Warrant dated January 18, 2019

Mr. Brennick made the motion to TABLE the warrant to the end of the meeting, giving all member opportunity to review. Seconded by Mr. Chase  
Vote- 5-0

\*After item "I"\* Mr. Brennick made a motion to approve warrant. Seconded by Mr. Pepin  
Vote-3-2 Mr. Belanger and Windover Opposed

- C. Monthly Discussion on Current Fiscal Status, Budget vs. Actual

Mr. Brennick thanked Finance Director for preparing the report on a monthly basis for review; stating the Board finds it, along with the explanation sheet very helpful.

- D. Discussion on Sewer Rates for 2019

Mr. Brennick explained the information from Mr. Mills and Rumford-Mexico Sewer District. He further explained the documents, details regarding the process, Circumstances and requirements with relation to usage. Sewer reserve and maintenance extension/ capital account (\$318,751.00) is underfunded. Assessment has increased to \$112,724.00 in 2019= increase of \$37.08 per unit= 21% increase; sewer only. Does not include any funds for maintenance.

Chief Carter further explained the information details in letter from Public Works Superintendent, Mr. Mills. He expressed the very dated Town infrastructure and the process and work involved, when a sewer issues is exposed, having to replace clay pipes...

Mr. Brennick asked Tax Collector, Mr. Bourret is a spread sheet would be forthcoming for review in determining the rates. Mr. Bourret replied with, yes.

Interim Town Manager expressed his opinion regarding fixed operations, consumption and assessment, regardless of volume. Interim Town Manager and Tax Collector will meet with the Superintendent of Rumford- Mexico Sewer District to better understand the reason for the increase, etc...

Tax Collector, Mr. Bourret requested discussion on the process/ criteria of how abatements are done. He further explained the process as it stands at this time. He recommends amending the current (1995) policy. He presented Board members with a copy of the current policy and a proposed amendment request, for review.

Mr. Brennick asked questions regarding reserve funds and what those entail. Mr. Bourret replied with explanation.

Finance Director, Ms. Laurinaitis explained the break- down of the accounts and the process for covering costs.

Mr. Windover requested complete break-down, explanation and justification from Rumford-Mexico Sewer District for proposed increase.

Chief Carter explained the information is available and will provide it for the Board. It was included with the bill for the assessment.

Mr. Brennick read letter from the Rumford- Mexico Sewer District.

#### E. Discussion and Action on Contract with Clerk of Works- Gary Violette

Mr. Belanger asked for a specific details for the Downtown Project: Total funds spent, Total funds remaining, perceived costs moving forward, total work involved in completion of project...

Interim Town Manager explained the reason and purpose for this agenda item. He and Chief Carter attended a recent meeting with Main-Land.

Mr. Brennick expressed comfort in having Mr. Violette, at an hourly rate, for the remainder of the project, for overall success of the project.

Chief Carter sees this as valuable in keeping continuity of the project; at no additional cost to the Town. He mentioned speaking with Sargent Corp. for start- up date and expected length to finish the project. He was told, mid -April to early May extending two-three months depending on what kinds of issues may be uncovered subsurface, during the process.

Mr. Chase asked the responsibility of the Water District was percentage/ financially. Chief Carter replied, percentage plus their own costs associated with the project.

Mr. Windover asked questions regarding responsibility for payment of Clerk of Works, already written into the contract with Main-Land.

Mr. Brennick explained Clerk of Works was billed at \$88.00 hourly, through Main-Land as work was done; not billing us in the future for Clerk of Works, as Town of Rumford will pay Clerk directly.

Chief Carter expressed separate break-down for Clerk of Works was in the billing.

Mr. Brennick suggested reviewing the original contract for specifics, regarding Clerk of Works services.

Mr. Chase made the motion to approve the agreement with Mr. Violette for Clerk of Works for remainder of downtown project. Seconded by Mr. Windover  
Vote-5-0

F. Approval to Hire Attorney for Board of Appeals

Mr. Chase made motion to hire Attorney, Linda McGill for Board of Appeals. Seconded by Mr. Windover  
Vote-5-0

G. Discussion and Action to Address Roof Drain Violations for Downtown Infrastructure Project

Mr. Belanger made a motion to TABLE item "G". Seconded by Mr. Windover  
Vote-5-0

H. Discussion and Action to Ratify Code Enforcement Action Against 105 Congress Street

Mr. Chase made the motion to ratify Rule 80K case. Seconded by Mr. Brennick  
Vote-5-0

\*Mr. Brennick made a motion to add item to the agenda: Approval to File Affidavit on 455 High\*Street. Seconded by Mr. Chase  
Vote-5-0

I. Approval to File Affidavit on 455 High Street

Mr. Brennick made a motion to authorize Town Attorney to File Affidavit on behalf of the Select Board, regarding 455 High Street. Seconded by Mr. Chase  
Vote-4-0-1 Mr. Belanger Abstained

8. Adjournment

Mr. Chase made the motion to adjourn. Seconded by Mr. Belanger  
Vote-5-0  
7:51p.m.

Interim Town Manager  
Scott Cole

SC;pc