

BOARD OF SELECTPERSON'S EXECUTIVE SESSION

October 18, 2018 5:30 p.m.

Jury Room

1. Pursuant to § MRS: Title 1, Chapter 13, Subchapter 1, Section 405-6A Economic Development

BOARD OF SELECTPERSON'S PUBLIC HEARING

October 18, 2018 6:00 p.m.

Rumford Falls Auditorium

Present: Christopher Brennick- Chairperson, Michael Peter Chase-Vice-Chairperson, Marl Belanger- Selectperson, James Windover- Selectperson, John Pepin, Sr.- Selectperson

Attendees: Eric Giroux, Richard Coulombe, Bill Porter, Roland Louvat, Andrea Palmer, Ryan Palmer, Dale Roberts, Dan Richard, Jennifer Kreckel, April McLean

1. Public Hearing Pursuant to Title1, Chapter 13, Subchapter 1 §405, Warrant Articles for November 6, 2018 Election Ballot

2.

Public Hearing Opened at 6:30 p.m. by Mr. Brennick

Mr. Brennick explained the purpose of the Public Hearing and the Legal Requirements for doing so. He gave a brief synopsis/summarization of the articles:

Article 1: Chapter 21-B, Curbside Recycling

NO questions

Article 2: Chapter 25-E, Vacant Buildings

NO questions

Article 3: Chapter 30-C, Domestic Animals

NO questions

Article 4: Temporary Signs and Advertisement Banners Ordinance

NO questions

Article 5: Chapter 54-A, Building Code

NO questions

Article 6: Chapter 54-B, Fire and Life Safety Code (sections deleted from code)

NO questions

Public Hearing Closed at 6:41 p.m. by Mr. Brennick

BOARD OF SELECTPERSON'S MEETING MINUTES

October 18, 2018, 2018 6:30 p.m.

Rumford Falls Auditorium

PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED BY THE CHAIRPERSON OR COME TO THE PODIUM.

1. Call to Order at 6:44 p.m. by Mr. Brennick
2. Pledge of Allegiance to the American Flag

Mr. Brennick asked to make an adjustment to the agenda; strike Executive Session #3, Personnel Matter. This item does not require an Executive Session.

Mr. Brennick made the motion to add item "Q" Discussion and Action on Parks and Recreation Commission. Seconded by Mr. Belanger

Vote-5-0

3. Public Hearing: Liquor License and Special Amusement Permit- Deirdre Gallant- The Lure, LLC
NO comments

Liquor License VFW #1641 (this was inadvertently omitted under Public Hearing)
NO comments

4. Special Presentation or Award:

5. Comments

A. Public Comment

* Mr. Giroux asked for item "H" be stricken from the agenda, will return at another date*

B. Town Manager's Report

Gave a verbal report

Thanked all the volunteers at the Information Center Booth, for their coverage. She expressed the Information Center Booth will close on, October 26th, for the winter. The Board is invited to a Volunteer Appreciation Dinner to be held at the Hotel Rumford at 5:00 p.m., October 26th.

Curbing being installed on Congress Street with sidewalks being poured the week of October 22nd

Potluck Dinner for Construction Crews was held on Wednesday, October 17th- was well attended with more than 50 people present. She thanked the community for the outpouring of support and appreciation for the crews working, in all types of weather, as well as, contribution to the dinner and for their patience and support during the construction phase.

C. Department Head or Committee Chair Report (as needed)

None

D. Selectperson's Report

Mr. Chase attended the first Budget and Committee meeting- Presenting of the Budget (next month committee will begin full review and discussion on budget items...) for the County, in South Paris on, Tuesday, October 16th. He suggested to the committee a 4-5 Year Plan be put together for decision making regarding expenditures, etc. Expressed his concern regarding the, ask from, the Airport for approx. \$500,000.00 increase yearly for the past few years. He attended Potluck Dinner on, Wednesday, October 17th. Accepted praise from the construction crews, on the outpouring of support from the community and businesses. They appreciate and realize the hardships businesses and the community have endured, throughout the construction project.

Mr. Windover expressed appreciation and thanks to the Parks Department, for their fine work on the field for AYF (arear youth football) games at Hosmer Complex.

Mr. Brennick reminded the Board of- Land Owners Dinner on, Thursday, October 25th, from 4:30 p.m.- 5:30 p.m.

Select Board Workshop on, Thursday, October 25th, at 6:00 p.m. to finish revisions on, Code of Ethics/Code of Conduct for Select Board

Discussion on Public Works- Understanding level of service

6. Old Business
None

7. New Business

- A. Approval of Minutes from Joint Select Board/Board of Assessors Meeting of October 9, 2018
- B. Approval of Minutes from Special Town Meeting of October 9, 2018
- C. Approval of Minutes from Select Board Meeting October 11, 2018

Mr. Brennick combined item A, B and C

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote-5-0

- D. Approval of the Town Warrant dated October 19, 2018

Mr. Chase made the motion to approve. Seconded by Mr. Pepin
Vote-4-1 Mr. Belanger opposed

- E. Discussion and Action to Appoint Sherry Milligan as Deputy Warden for November 6, 2018
Election and Sign Appointment Forms

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote-5-0

- F. Discussion and Action on Authorization to Sell Lots after Demolition: 16 Free Street
142 Washington Street
209 Pine Street
CEO Mr. Coulombe expressed two additional buildings: 127 Washington Street
226 Knox Street

Mr. Coulombe gave explanation of spread sheet presented to the Board on, property values and demolition costs.

Mr. Chase and Mr. Windover asked questions regarding 226 Knox Street. Mr. Coulombe answered questions.

Mr. Chase made the motion to approve 226 Knox Street, to be assessed by a realtor for resale value of, lot and small building and placed on the market, for sale. Seconded by Mr. Windover
Vote-5-0

Mr. Belanger made the motion to sell remaining properties for assessed value. Seconded by Mr. Windover

Mr. Windover asked if lot at 127 Washington was large enough to build a new home once the old is demolished. Mr. Coulombe expressed most of the lots are being used for green space or parking.

Mr. Chase suggested putting time limits on the sale of properties, at assessed value; if not sold within one year, the Town would accept lower bids to have these properties back on tax rolls.

Mr. Windover agreed with Mr. Chase.

Mr. Belanger had concerns on one year limit.

Mr. Chase expressed getting some value from the property is better than waiting indefinitely for property to sell.

Mr. Belanger amended his motion to read, sell the remaining properties for assessed value, if not sold within a one year time frame. The Board will re-evaluate the property.

Mr. Belanger requested placing the for sale amount \$ on the sign when listing the property.

Mr. Coulombe to place For Sale signs with sale amount directly on the sign

Vote-5-0

- G. Discussion and Action to Retain Tax Acquired Property - 628 Waldo Street (was never officially retained in September 2017) for Town Use.

Mr. Belanger made the motion to retain 628 Waldo Street for Town use. Seconded by Mr. Windover
Vote-5-0

- ~~H. Discussion and Action on Driveway Proposal by Owner of Property 13 Erchles Street - E. Giroux~~

- I. Discussion and Action on Liquor License VFW #1641

Mr. Chase made the motion to approve. Seconded by Mr. Windover
Vote-5-0

- J. Discussion and Action on Liquor License and Special Amusement Permit- Deirdre Gallant-The Lure, LLC

Mr. Windover made the motion to approve. Seconded by Mr. Belanger
Vote-5-0

- K. Discussion and Action on Municipal Quitclaim Deed without Covenants- 227 Spruce Street- Saisi

Mr. Chase made the motion to approve. Seconded by Mr. Windover
Vote-5-0

- L. Discussion and Action on Municipal Quitclaim Deed without Covenants- South Rumford Road- Thibodeau

Mr. Chase made the motion to approve. Seconded by Mr. Pepin
Vote-3-2 Mr. Belanger and Mr. Windover opposed

- M. Discussion and Action on Municipal Quitclaim Deed without Covenants- Kennebec Street- S Hansen

Mr. Belanger made the motion to approve. Seconded by Mr. Chase
Vote-5-0

- N. Discussion and Action on Sponsorship or Charitable Donation/ Contribution Request from, Mountain Valley Middle School Principal, Ryan Casey, Toward Renaissance Program

Mr. Brennick explained the program and goal of the program.

Mr. Chase expressed concerns of setting a precedence for donations/contributions, not in the best interest of the Town Tax Payer funds. We currently already ask tax payers to support the schools.

Mr. Belanger asked if this program is funded through other sources.

Mr. Brennick expressed his experience with similar programs...

Mr. Chase made the motion to take NO ACTION. Seconded by Mr. Belanger
Vote-4-0-1 Mr. Brennick Abstained

O. Discussion and Action on Winter Parking Ban

Mr. Belanger made the motion for November 1, 2018. Seconded by Mr. Pepin
Vote-5-0

P. Discussion and Action on Starting Process for Dangerous Building Hearing

Mr. Coulombe asked this item be TABLED to November 15, 2018 Meeting. He is meeting with property owners on November 6, 2018 for possible funding opportunities for help with demolition.

Mr. Belanger made the motion to TABLE to November 15, 2018 Meeting. Seconded by Mr. Windover
Vote-5-0

Q. Discussion and Action on Parks and Recreation Commission

Mr. Brennick asked Town Attorney to explain the Ordinance, in relation to a conflict as to the role of the Parks and Recreation Committee, as interpreted in the Ordinance.

Town Attorney went through parts of the Charter and Ordinances that relate to this matter and interpreted them for the Board. She explained, Parks Commission does have the authority to regulate how the athletic fields are used, pursuant to the Ordinance. She suggested however, that these issues be coordinated with the Town Manager's Office and the Parks Department.

Mr. Brennick asked questions related to long term contractual agreements, such as, Mountain High School. Town Attorney explained, in her professional opinion, need to come before the Select Board, as the ultimate overseers/stewards of the Town. However; the commission does have the authority to regulate the use of the fields. She expressed the importance of the Parks and Recreation Department, P&R Commission and the Select Board working together in these matters. Mr. Brennick expressed her just wanted clarification for all those involved.

Mr. Chase asked if day to day operations are in the purview of the Parks Department and Parks Commission with the balance of responsibility falling into the purview of the Select Board. Town expressed it not being that simple, due to verbiage in Chapter 36-A of Town Ordinance. The Town Manager has sole authority and responsibility for discipline of all employees. Under Chapter 5 field maintenance, events, permit use of the field, is gray area and overlap.

Mr. Chase asked questions concerning the Lighting/Track Project and signing of contracts, etc. Do those things falls under the Parks Commission or the Select Board?

Mr. Richard expressed the Parks Department and Parks Commission would continue to address the Select Board, as usual on financial permissions, employee issues...making recommendations on employee issues(hiring/firing), purchases... He expressed wanting clarification on the day to day operations of the Parks Department and Commission responsibilities.

Town Attorney expressed; would be her interpretation and understanding, as well.

Mr. Windover asked budgeting questions. Mr. Richard explained obtaining advice from Mr. Mills, with his experience, etc. The Superintendent has always put the budget together and the Commission has always gone with the Superintendent's recommendation, in presenting to the Board; trying their very best to maintain the budget and keep costs down to a minimum.

Mr. Brennick asked Mr. Richard if issues with flexible scheduling have been solved, for having Parks Department representation at field events. Mr. Richard replied, yes.

Ms. McLean strongly suggested an accurate job description for Marcus Palmer, where roles have changed through the years...

Mr. Chase agreed with Mr. McLean, on the importance of job description; everybody needs/should know parameters of job and responsibilities.

Mr. Richard has a copy of an old version of job description and explained that it is on an agenda for the next Parks Commission meeting. He will then present it to the Select Board and Town Manager for review, input and approval. He agreed with Mr. Palmer needing parameters/guidelines, etc. and knowing his responsibilities, etc.

Mr. Brennick spoke of his support.

Mr. Brennick expressed gratitude to Mr. Palmer for the Parks Department's fine work on the fields, etc.

8. Adjournment

Mr. Belanger made the motion to enter into Executive Session. Seconded by Mr. Windover.
Vote-5-0

BOARD OF SELECTPERSON'S EXECUTIVE SESSION # 2 October 18, 2018 Following Meeting

1. Pursuant to § MRS: Title 1, Chapter 13, Subchapter 1, Section 405-6A Contract Negotiations

~~BOARD OF SELECTPERSON'S EXECUTIVE SESSION # 3 October 18, 2018 Following Executive Session #2~~

- ~~1. Personnel Matters, pursuant to § MRSR: Title 1, Chapter 13, Subchapter 1, Section 405-6A~~

LJB/pc

Linda-Jean Briggs
Town Manager