

**BOARD OF SELECTPERSON'S EXECUTIVE SESSION MINUTES**  
**October 1, 2015, 5:30 p.m.**  
**Conference Room**

PRESENT: Chairperson Bradford Adley, Selectperson Frank DiConzo, Selectperson Mark Belanger, Selectperson Michael Peter Chase, Town Manager John Madigan, Jr. Absent: Vice-Chairperson Jeffrey Sterling

1. Executive Session pursuant to 1 MRS § 405 (6)(A) for a personnel matter

Chairperson Adley called the Executive Session Meeting to Order at 5:35 p.m.

Mr. DiConzo made a motion to go into Executive Session at 5:35 p.m. pursuant to 1 MRS §405(6)(A) for a personnel matter with Tom Bourret and interested party. Vote: 4-0

Executive Session Out at 6:15 p.m.

No action taken.

**BOARD OF SELECTPERSON'S PUBLIC HEARING**  
**for GENERAL ASSISTANCE ORDINANCE**  
**Appendices A, C and D**  
**October 1, 2015, 6:15 p.m.**  
**Rumford Falls Auditorium**

Chairperson Adley called the Public Hearing to Order at 6:23 p.m.

Town Manager Madigan explained that all Town's get an annual update from the State of Maine DHHS on the General Assistance Ordinance Appendices Maximum Amounts that provide guidelines on assistance that can be provided to those that are eligible. He drafted a comparison Excel sheet listing other towns for further explanation of the increases in the maximums for this year to share with the Board.

Mr. Belanger asked if there was an option. The Town Manager replied that the Town would need to do a survey to show the maximum amounts are different than what was proposed for adoption, but it would be an extensive study to perform. The Department of Human Services performs a study for all areas of Maine based on the fair market value [from HUD] in each town. The Town Manager read the requirements for Towns to adopt the appendices and/or amend the maximum amounts and noted that if we do not go along with the proposed maximums, we would need to do a market survey approved by DHHS before we adopted the numbers so that we did not contradict their records.

The Public Hearing was closed at 6:39 p.m.

**BOARD OF SELECTPERSON'S MEETING MINUTES**  
**October 1, 2015, 6:30 p.m.**  
**Rumford Falls Auditorium**

PRESENT: Chairperson Bradford Adley, Selectperson Frank DiConzo, Selectperson Mark Belanger, Selectperson Michael Peter Chase, Town Manager John Madigan, Jr. Absent: Vice-Chairperson Jeffrey Sterling

ATTENDEES: Stephanie Wilson, Michael Mills, Tom Bourret, Bruce Farrin, Ron Russell, Richard Scagliola

1. Regular Meeting Call to Order by Chairperson Adley at 6:40 p.m.
2. Pledge of Allegiance to the American Flag
3. Public Hearing: Liquor License Renewal - Fraternal Order of Eagles

No comments were made.

4. Requests of Citizen's Present

Richard Scagliola was concerned about a car leaking oil near his 41 Lochness Road property and provided information to identify the vehicle with Florida plates.

5. Reports

A. Selectperson's Report

Mr. DiConzo asked why Public Works has more freedom to hire employees than other departments. He asked if the Finance Committee positions were advertised in the newspapers. He would like to discuss bi-weekly and direct deposit and the hiring of a secretary for the town garage.

Mr. Belanger noted that the Town is working on Maine Avenue. Someone from the hospital called him about the parking lot on Essex Avenue (between Franklin and Knox) and said that the Town has not picked up sand along that section of road in many years and has made walking along the road difficult.

Mr. Chase did not have a report.

Mr. Adley reported that the Oxford County Budget Committee met recently and the County is going to be paying \$650,000 more than budgeted to house long term inmates at Cumberland County Jail as the State changed the formula. It is being taken out of reserves for this year. Next year's budget could be up significantly to cover this unexpected cost. The salaries of all department heads at the county level are also being looked at and he believes these will not be going down.

B. Town Manager's Report

The Town Manager distributed Appreciation Award Certificates for Babe Ruth ball players Dylan Desroches and Cameron Godbois for the Board to sign. These will be presented to the boys at Mexico's Night of Appreciation on October 8, 2015. The Town Manager reminded Board members that they were invited to attend and if interested should RSVP Sheryl Briggs at the Town Office in Mexico. He also reminded the Board that they had noted interest in having a similar night of appreciation in Rumford in the future when stating their goals.

The Town Manager attended the MDOT Pre-Coordination Meeting at the Upper Canal Bridge last week. New lights will be installed on the bridge but the Town will own and maintain them going forward. While at the meeting he also asked a representative from Central Maine Power about the lack of lighting on Memorial Bridge. The Town Manager noted that the wiring under the bridge that need repair requires a special lift truck that has not been readily available from the MDOT. Mr. Adley suggested looking at a private contractor to get this resolved. The Town Manager believes CMP will send over some maintenance personnel to assess the situation.

Mr. DiConzo asked for the status of the Certified Mailings to the Linnell Motel about cleaning up the debris from the fire. The Town Manager responded that we cannot find a current address for them so have not been able to contact them. We plan to have the Town Attorney address the matter in court as well as the Zadakis building on Pine Street. The Code Enforcement Officer is working on a list of all the vacant buildings that need further action by our Town Attorney. Mr. Belanger believes the newly passed ordinance allows us to fine the property owners if not in compliance with the ordinance. He also asked if the Zadakis building could be condemned if it is a danger to the public. The Town Manager will place a copy of the letters that are sent by the Town Attorney in Board Members mailboxes for their information.

#### C. Department Manager Reports (as needed)

Tom Bourret reported that the Tax Office is ready to send information to the printers for printing of the tax bills next Tuesday once the due date is set at Monday's Special Town Meeting. The application process for the Tax Club has closed, with 55 participants approved. He also noted that his Deputy is retiring this December and the application process is under way for a replacement.

#### D. Board and Committee Reports (as needed)

Med-Care Ambulance Board: Stephanie Wilson, one of Rumford's representatives on the Board, gave an update on the request from the Town of Mexico to Med-Care on their request for salary information. She noted that Board members do not know that information per employee. The salaries are all combined in the budget in one lump sum as payroll. Mr. Chase thought it would be sufficient for a figure based on job classifications/hours. Town Manager Madigan stated that the ambulance costs have increased because of the changes in reimbursement rates from the Affordable Care Act and Medicaid. Mr. Adley will contact Dean Milligan for further information.

#### 6. Old Business

#### 7. New Business

- A. Approval of Minutes from Board of Selectpersons Meeting of September 17, 2015, Special Board of Selectpersons Minutes of September 21, 2015 and Special Board of Selectpersons Meeting of September 24, 2015

Mr. Belanger made a motion to approve the minutes from the Board of Selectpersons Meeting of September 17, 2015, Special Board Meeting of September 21, 2015 and Special Board Meeting of September 24, 2015. Vote: 4-0

B. Approval of the Town Warrant dated October 2, 2015

This item was moved to the end of the meeting and the following action was taken:

Mr. Chase made a motion to approve the Town Warrant dated October 2, 2015. Vote: 4-0

C. Approval of State of Maine's General Assistance Ordinance Maximum Amounts, Appendices A-D

Mr. Chase made a motion to approve the State of Maine's General Assistance Ordinance Maximum Amount, Appendices A through D for the year 2015-2016. Vote: 2-2

Motion does not pass.

D. Approval of Festival Event License for Envision Rumford

Mr. DiConzo made a motion to approve the annual Festival Event License for Envision Rumford [for up to four events]. Vote: 4-0

E. Approval of Rumford Polar Bears Snowmobile Club Municipal Grant

Mr. Belanger made a motion to approve the Rumford Polar Bears Snowmobile Club Municipal Grant.

Ronald Russell was present to answer any questions for the Club.

The Town Manager noted that the motion should also include that Tom Reed be appointed as the Project Director on behalf of the Town of Rumford. Mr. Belanger amended his motion and the second was amended.

Vote: 4-0

F. Approval of Liquor License Application and Special Amusement Permit for Fraternal Order of Eagles

Mr. Belanger made a motion to approve the Liquor License Application and Special Amusement Permit for the Fraternal Order of Eagles.

Mr. Chase noted that the old "Barnboard" has been removed and the Eagles are also planning on acquiring the adjacent property for the construction of a new parking lot.

Vote: 4-0

G. Approval of Flag Pole Bid for Park and Rec Department

The following bid opening was held in the Town Manager's Office:

- |                               |            |
|-------------------------------|------------|
| 1. Bailey Flag Center         | \$5,338.00 |
| 2. Sign Store and Flag Center | \$4,365.00 |

Mr. DiConzo made a motion to approve the bid from Sign Store and Flag Center for \$4,365.00.

Vote: 4-0

H. Approval of Hosmer Field Bathroom Plumbing Bid for Park and Rec Department

The following bid opening was held in the Town Manager's Office:

BID 1 (covered fire damages only)	ZURN	TOTO
Edward R. Fontaine, III	787.23	1,081.23

OR

BID 2 (includes ADA upgrades as well as fire damages)		
Edward R. Fontaine, III	10,876.57	11,702.96

Mr. DiConzo made a motion to approve Bid 2 with the ZURN products from Edward R. Fontaine, III for \$10,876.57.

Michael Mills informed the Board that the total cost to repair the all the fire damages, including clean up by Service Master, is \$16,381.00 and our insurance company has already reimbursed some of the costs (\$9,600.00) with more pending.

The Board also discussed getting restitution from the people who set the fire and that this is in the hands of the Court at this time.

Vote on the motion: 4-0

I. Request from Town Clerk to approve Ballot Clerks for November 3, 2015 Election

Mr. DiConzo made a motion to approve the Republican and Democratic ballot clerks as written/typed by the Town Clerk for the November 3, 2015 election.

Mr. Belanger asked if we needed Wardens for the November Election. The Town Manager will ask the Town Clerk about this and place on the next Agenda if needed.

Vote: 4-0

J. Request from Voter Registrar to Eliminate Evening Hours

Mr. DiConzo made a motion to approve the request from the Voter Registrar to eliminate evening hours. Vote: 4-0

K. Request from Cianbro Corp. to Use Information Center Land for Access to Hydro Dam Project

Mr. Belanger made a motion to approve the request from Cianbro as long as they can allow traffic flow through the parking lot.

The Board discussed the heavy usage of the Information Center through the summer with visitors and busses driving through and parking there. Also, we may want to limit any long term parking and possibly not allow vendors to set up in the Information Center Parking lot next summer. The Town Manager will call Mr. Floyd to modify their plans to allow for cars and busses to pass through.

The consensus of the Board was to ask Cianbro to work with us in modifying their plan of the use of the parking lot area.

Vote: 4-0

8. Executive Session pursuant to 1 MRS §405 (6)(D) for union negotiations with Public Works

Mr. DiConzo made a motion at 7:41 p.m. to go into Executive Session pursuant to 1 MRS §405 (6)(D) for union negotiations with the Public Works Department. Vote: 4-0

Executive Session in at 7:41 p.m.  
Executive Session out at 8:41 p.m.

No action taken.

9. Adjournment

Mr. DiConzo made a motion to adjourn at 8:42 p.m. Vote: 4-0

John E. Madigan, Jr.  
Town Manager

JEMJr/tp