

BOARD OF SELECTPERSON'S EXECUTIVE SESSION
February 21, 2019 5:00 p.m.
Conference Room

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Discuss Negotiations re: Police and Fire Collective Bargaining Agreements
Pursuant to § MRSR: Title 1, Chapter 13, Subchapter 1, Section, 405-6D, Labor Negotiations
4. Adjournment

Mr. Brennick made the motion to adjourn. Seconded by Mr. Belanger
Vote-5-0

BOARD OF SELECTPERSON'S MEETING MINUTES
February 21, 2019 6:30 p.m.
Rumford Falls Auditorium

Present: Christopher Brennick- Chairperson, Michael Peter Chase- Vice-Chairperson, Mark Belanger- Selectperson, James Windover- Selectperson, John Pepin, Sr.- Selectperson

Attendees: Janice Irish, Lewis Irish, Jennifer Kreckel, Candice Casey, Steve Dymont, Beth Bellegarde, Richard Coulombe, Suzanne Owens, Marisa Bethea, Deborah Laurinaitis, Kevin Knox, Dana Pinkham, Mark Dubois, Heather Printup, Richard Blanchard, Josanne Dolloff, Frank DiConzo, Tom Bourret

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Public Hearing: Hawker's & Peddler's License: Dana LeVasseur dba: Mr. & Mrs. Sausage
No Public Comments
Taxi Cab License: Gilbert Garry Scott dba: Private Taxi
No Public Comments
Liquor License: Jason and Erica Chamberlain dba: Chamberlain's, JEC, LLC
No Public Comments
* CEO, Mr. Coulombe, asked to TABLE- when this item is presented on the agenda. Chamberlain's are not yet ready for inspection*
Mr. Brennick explained the Board would vote to TABLE this agenda item

ORDINANCE AND CHARTER PROPOSAL PUBLIC HEARING

1. Ordinances
Chapter 25-H, Section 2A- Property Maintenance Ordinance

Change- Request by, Janice and Lewis Irish: Adding-Making multi-unit rental properties- landlords responsible for snow/ice removal of porches, stairs,

walkways, etc. Done in a timely manner for safety of renters, emergency response, mail delivery...

Mr. Brennick and Mr. Chase suggested input from the Landlords Association at the next scheduled hearing, on this matter.

Proposed at Meeting:

Chapter 23-B, Permanent Road Improvement Fund

Change- Raising amount taken from Excise Tax receipts, to \$500,000.00 from \$400,000.00

Mr. Windover asked for the amount taken in from Excise Tax on a yearly basis.

Finance Director, Deb Laurinaitis responded, with 2018, \$884,719.61 The additional \$400,000.00 goes to off-set taxes.

Mr. Belanger expressed, would leave \$100,000.00 not available to go into the General Fund. Ms. Laurinaitis replied, correct. She further explained the reasoning and process for the change.

Mr. Chase who proposed this change. Ms. Laurinaitis explained, she and the Interim Town Manager made the proposal.

Mr. Brennick asked for the balance in the account, for the Permanent Road Improvement Fund. She responded with January 31, 2019 balance amount, \$1,860,748.00.

Chapter 40, Temporary Signs and Advertisement Banners

Change-Adding word Banners and signs, Section 1, time of placement falls under State Statute, Section 2,4-no signs on telephone poles

Mr. Chase asked for Airbnb Ordinance- CEO, Mr. Coulombe explained, he is working on it, possibly for the November ballot

Mr. Brennick asked questions regarding rules for Uber and or Lift of the Town Attorney. Ms. Kreckel said, she would do some research if the Board would like and get back to them with finds on rules, regulations, etc. Would be a good idea to be proactive on this matter.

Mr. Chase expressed setting an Ordinance regarding the "gauntlet" of candidates, at voting poles, overwhelming to those going to vote. Many complaints and discussion have been heard.

Town Attorney explained, she would “put something together”, regarding this matter. All aspects have to be investigated.

Continued discussion, input and opinions from Mr. Chase, Mr. Brennick, Ms. Dolloff, Town Clerk/Treasurer, Ms. Bellegarde...

2. Charters- No amendment requests or proposals

3. Other Proposals from Public

Mr. Scagliola, Urquhart Street, proposed closing adjacent sidewalks, for a variety of reasons, including drug activity, thefts, snow removal... Contaminated land from the Town shoveling sidewalk salt onto his land, where he plants a garden, etc.

Interim Town Manager explained several issues with snow removal in the “Brick Park”

Ms. Dolloff gave a brief presentation of updates from the House of Representatives... How these changes, etc. may affect our local government...

Discussion, concerns, interpretation continued...

4. Special Presentation or Award:

5. Comments

A. Public Comment

B. Town Manager’s Report

Interim Town Manager- spoke of an email issue

Apologized for agenda item issues

Conversations with Main-Land regarding Downtown Project

Northern Borders Commission Luncheon next week

Med-Care Assessment revenues

Superior Court decision- Rumford Catholic Library

Fire Department-Inquiry with USDA, funding for New Fire Station

FY 2020 Budget Packet delay- to be ready on Friday, 2/22/19 after 1:00

Town Auditor, RHR Smith, asked for 4/4/19 meeting with BOS

C. Department Head or Committee Chair Report (as needed)

None

D. Selectperson’s Report

Mr. Chase comments on roads, negative and positive...

Mr. Belanger wants to discuss options for repairs in the attic. Concerns with catch basins and preventative maintenance.

Mr. Brennick reminded the Board of Workshop Meeting on Tuesday, February 26 and Public Hearing on Thursday, February 28. Would like to fit in a Workshop on Downtown Project, include Gary Violette- Clerk of the Works, Town Attorney and the Select Board.

Interim Town Manager expressed premature at this time to hold a workshop; more conversations to happen prior.

Mr. Brennick suggested a Workshop for Thursday, February 28 at 6:00 p.m.

6. Items for Discussion and/or Action as Needed

7. New Business

A. Approval of Minutes from Select Board Meeting of February 7, 2019

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote-4-0-1 Mr. Chase abstained (did not have a chance to read them)

B. Approval of Town Warrant dated February 22, 2019

Mr. Chase made the motion to approve. Seconded by Mr. Pepin
Vote-3-2 Mr. Belanger and Mr. Windover opposed

~~C. Monthly Discussion on Current Fiscal Status, Budget vs. Actual~~

Mr. Brennick suggested STRIKING from agenda- The information was received tonight and will be discussed at the first meeting in March (7th)

D. Discussion and Consideration for Codification of Ordinances and Charter

Mr. Brennick asked for a representative, Suzanne Owens, from the company explain the process. Town Clerk/Treasurer, Ms. Bellegarde came forth with the proposal... Interim Town Manager explained, "What is Codification?" to the Board along with the concept, objectives, costs, etc. Logical organizing of data... Searchable Data Base, Archival...

Mr. Brennick asked questions to historical reference.

Ms. Owens gave an overview of the company, process and objectives... Legal, editorial, legislative...Charter, Ordinances, Agendas, Minutes, etc.

Town Clerk/Treasure, Ms. Bellegarde spoke of updating and supplementation, along with year modifications...

Mr. Belanger asked Interim Town Manager for his input. He spoke of being a strong proponent of this service and the purging of redundant information, etc. It is a fantastic way of organizing data and usable search by any person looking for this information.

Much discussion took place to fully understand Codification.

Mr. Chase made the motion to approve Codification and to authorize Interim Town Manager to sign contract. Seconded by Mr. Pepin.

Vote-5-0

E. Appointment of Voter Registrar

Mr. Chase made the motion to appoint Pam McInnis Kaubris. Seconded by Mr. Windover
Vote-5-0

F. Quarterly Update from Mark Dubois of Poland Spring

Mr. Dubois and associates gave quarterly update. March 5, the site should be running and usable. Poland Spring labels referencing Rumford location. Continue to evaluate Business Park. Purchasing protecting and securing recharge protection land around the water location (approx. 300 +acres).

G. Discussion and Action on Liquor License for Jason and Erica Chamberlain dba: Chamberlain's, JEC, LLC

Mr. Brennick made the motion to TABLE this item for March 7, 2019 meeting. Seconded by Mr. Windover
Vote-5-0

~~H. Discussion and Action on Extension Request from Pennacook Falls Investment Group~~
Mr. Windover made the motion to STRIKE item from agenda. Seconded by Mr. Brennick
Vote-5-0

I. Discussion and Action on Spirit of America Nominations, to be Presented at Annual Town Business Meeting

Board did a secret ballot for nomination.

J. Discussion and Action on Hawker's & Peddler's License for Dana LeVasseur dba: Mr. & Mrs. Sausage

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote-5-0

K. Discussion and Action on Taxi Cab License for Gilbert Garry Scott dba: Private Taxi

Mr. Belanger expressed no general liability insurance; only vehicle liability. Ordinance reads, commercial liability must be in place.

Mr. Belanger made the motion to TABLE item. Seconded by Mr. Windover
Vote-5-0

L. Discussion and Action on Boat Launch Concerns East Rumford (by McDonald's)

Mr. O'Keefe explained known issues for launch; ramp is damaged from impacts of river ice, etc. Facility needs to be replaced and reoriented subject to confirmation by engineer.

Mr. Belanger asked if any grants would pertain. Mr. O'Keefe replied with, yes, through Department of Agriculture, Conservation and Forestry- Boating Facilities Grant Program; would pay for a significant portion, in Mr. O'Keefe's opinion and knowledge. To get moving would require a site visit from DACF Engineer.

Interim Town Manager spoke of contacting Pine Tree Engineering to ask questions. Mr. Rob Prue gave advice and insight... No action is required at this time by the Board.

Mr. O'Keefe went on to give a synopsis of the Job Fair results, to the Board.

M. Discussion on Streetlight Conversion
No Action by the Board is required. Interim Town Manager expressed concerns.

Mr. Chase expressed more conversation is needed for maintenance requirements, etc.

N. Discussion and Action on Agreement with Clerk of Works- Gary Violette

Mr. Belanger made the motion to approve Agreement Seconded by Mr. Chase
Vote-5-0

8. Adjournment

Mr. Windover made the motion to adjourn. Seconded by Mr. Pepin
Vote-5-0
8:36 p.m.

Interim Town Manager
Scott Cole

SC;pc