

**BOARD OF SELECTPERSON'S EXECUTIVE SESSION**  
**December 6, 2018 6:00 p.m.**  
**Jury Room**

1. Pursuant to § MRS: Title 1, Chapter 13, Subchapter 1, Section 405-6A, Economic Development Matter

**BOARD OF SELECTPERSON'S MEETING MINUTES**  
**December 6, 2018 6:30 p.m.**  
**Rumford Falls Auditorium**

***PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED BY THE CHAIRPERSON OR COME TO THE PODIUM.***

**Present:** Christopher Brennick- Chairperson, Michael Peter Chase- Vice-Chairperson, Mark Belanger- Selectperson, James Windover- Selectperson, John Pepin, Sr.-Selectperson

**Attendees:** Michael Mills, Peggy Mills, Alex Rodenskie(no sure of spelling, not legible), Eric Giroux, Roland Louvat, Ryan Palmer, Gina Hinkley, Candace Casey, Rick Blanchard, Richard Coulombe, Stephen Woods, Sydney Woods, Craig Shaw, Marisa Bethea, Josanne Dolloff, Steve Dymont, Theresa Sax

1. Call to Order

2. Pledge of Allegiance to the American Flag

\*A Moment of Silence in memory and recognition of George H. W. Bush, 41st President of the United States\*

\*Mr. Brennick made a motion to add Item 7-B to the agenda. Seconded by Mr. Belanger\*  
Vote-5-0

3. Public Hearing: Taxi-Cab License- Jane Wardwell, dba: River Valley Taxi  
242 Waldo Street

NO Comments

Liquor License- American Legion Post #24

NO Comments

3. Special Presentation or Award:  
None

5. Comments

A. Public Comment  
Happy Birthday to Ms. Casey, Mr. Giroux and Mr. Brennick

Ms. Casey spoke of Fence on Rumford Avenue-broken posts, reported to Public Works, in August of 2018. Walking Trail off Rumford Avenue and Franklin Street; hazard due to extreme drop off.

Mr. Brennick suggested Mr. Mills of Public Works evaluate the areas in question.

Ms. Sax recently moved to the area within the last 4 years. Questions regarding Falls Hill Project and the Public Works Department involvement. Wants clarification in regards to liability, what exactly is

involved in this project, manpower and equipment cost estimates and maximums, traffic concerns, erosion issues. Is asking for an agenda item to further discuss concerns.

Mr. Brennick explained the project, as part of enhancing the area/gateway into Rumford. He spoke of and in support of development by Beautify Rumford and their mission, for this project in our community, to promote/attract tourism and our natural resources.

Town Manager spoke that liability is covered under Bayroot Revocable Limited Licenses...

Ms. Sax was told to meet with Town Manager to have her questions addressed, as these are operational matters, not Select Board matters.

State Representative Josanne Dolloff- round of applause extended congratulations by the Board and audience. She spoke of past experience with two brothers' cutting down trees in front of the Municipal Building and issues it caused...

Asked financial payment questions regarding UDAG Loan, Pennacook Falls Investment Group.

Mr. Brennick expressed that all regular payments are up to date.

Town Manager interjected with the decision by the Select Board to authorize an extension through the end of 2018.

Mr. Brennick shared that Pennacook Falls Investment Group will come forward with an update at the end of the year 2018.

Mr. Chase agreed and reiterated... Also, explained the basis and origination of this process and the UDAG Loan.

Town Manager expressed this is not an appropriate line of questions in Public Comment section; without informing Pennacook Falls... of this questions and giving them opportunity to respond. These again, are operational matters.

Ms. Dolloff asked when the Town audit may be complete.

Mr. Brennick explained this lengthy process done by RHR Smith, of Buxton, an impartial company, highly sought after throughout Maine, for their expertise, reputation... Time frame is out of our control. When the audit is complete, it will be presented.

Ms. Hinkley spoke about the property on Route 2, wanting to know what the sale price of the property was.

Mr. Brennick expressed no knowledge of that.

Town Manager asked Ms. Hinkley to contact her office for that information.

Ms. Hinkley asked questions related to the Town Purchasing Policy.

Mr. Brennick explained the provisions, exemptions, professional services, processes and monetary thresholds for purchasing.

Town Manager expressed, the bid process is followed in accordance with the Town's Purchasing Policy that has been approved and implemented by the voters of the Town.

She again, expressed these comments and questions are all operational concerns and have no place in a Select Board Meeting.

Ms. Hinkley asked for the Annual Budget's to be posted on the Town Website.

Ms. Casey expressed that her multiple questions from months ago, have not been answered.

#### B. Town Manager's Report

Winter arrived much sooner than expected. To date, we have employed the new strategy of announcing parking bans four times, only during an active storm or clean up between the hours of 11pm and 6am. The ordinance was changed to allow folks to park on the streets when there wasn't snow or cleanup forecast. It is important that folks understand the night time cleanup is more expedient and safer for our crews and residents. We encourage you to check the website or Facebook page if you are concerned whether or not a ban is called.

Residents and businesses are reminded it is a violation of town ordinance to deposit your snow on town owned property or sidewalks. Those found in violation will receive a letter of warning. Subsequent activity may result in a fine. See Town ordinances, Chapter 16.

- Met with organizers and participants of the Pumpkin Festival where we discussed opportunities and challenges for next year
- Attended Western Maine broadband coalition meeting
- Met with Linnell and Board of Assessors concerning ongoing abatement request
- Met with resident concerning plow and his mailbox
- Attended final pay request meeting for the construction season
- Attended Legislative Policy Committee meeting to finalize the list of legislation topics we will be following including but not limited to; broadband, revenue sharing, public school budgets etc.
- Attended Jobs for Maine Graduates (JMG) installation at MVHS
- Met with pavers to discuss final payment and mobilization fee for E. Andover and Milton Rds.

#### C. Department Head or Committee Chair Report (as needed)

Mr. Mills spoke of the excellent work by the Public Works Crews new and old. He expressed a use of a possible 1/3 \$ of Public Works Budget. January, February and November were much the same in usage. He spoke of mishaps/ accidents by Public Works... He spoke of Ms. Casey's involvement in Town Employees, innuendo, stories and lies she is perpetuating....He is exasperated with her behavior and will support his employees completely.

#### D. Selectperson's Report

Mr. Brennick spoke of Life of Service, Present George H.W. Bush. He Thanked Mr. Jim Rinaldo, his Committee and Beautify Rumford for fine work and beauty at the Festival of Trees. He spoke of Social Media and the pros of such; also, speaking of the many negatives, nonsense and drama...hits to the integrity of Board Members, Town Employees and etc.

Mr. Chase attended second session of Oxford County Budget Hearing. There is a substantial increase again, in the Counties budget, approx. \$500,000.00. He expressed his lack of support for proposed raises from 12.5 % raises – 20% raises within the County.

Mr. Brennick asked questions regarding Long-Term Planning in the County budget. Mr. Chase expressed that Long-Term Planning being developed within the County. New Manager Tom Windsor is trying to gain more control over budget issues.

Mr. Pepin requested a reschedule of Public Works Workshop.

Mr. Windover requested account balance for budgeted Street Light Project.

Mr. Brennick expressed he would have the answer at the next BOS Meeting; a printed budget year to date, through current expenditures.

Mr. Belanger congratulated Ms. Dolloff. Expressed he asked at the previous BOS Meeting he had requested expenditures for the Island Project. He is still waiting for the information.

Mr. Chase asked Town Manager question concerning email from Sargent Corp. regarding Lowell Street. It will be a plan of action moving forward. She agreed, due to the unidentified rooms found under sidewalks.

Mr. Brennick expressed the email would be forwarded to all Board Members.

#### 6. Old Business

##### A. Discussion and Action on Code of Ethics/Code of Conduct for Select Board

Mr. Brennick spoke of a minor typo (extra word) in verbiage (Section on Advocacy), of one sentence, to be corrected for FINAL DRAFT. Mr. Chase read the section in question.

Mr. Belanger spoke of a necessary correction; striking "Close Meeting" Section.

Mr. Chase made the motion to approve Code of Ethic/ Code of Conduct with the proposed corrections/ additional amendments. Seconded by Mr. Pepin  
Vote-5-0

#### 7. New Business

##### A. Approval of Minutes from Select Board Meeting of November 15, 2018

Mr. Belanger made the motion to approve. Seconded by Mr. Chase  
Vote-5-0

##### B. Discussion and Action on UDAG Loan- John and Barbara Bartash dba: Bartash Card & Gift

Mr. Brennick made the motion to approve \$10,000.00 UDAG Loan with a Three Year Term, at a 6% Interest Rate. For John and Barbara Bartash. Seconded by Mr. Belanger  
Vote-5-0

C. Approval of the Town Warrant dated December 7, 2018

Mr. Chase made the motion to approve. Seconded by Mr. Brennick  
Vote-3-2 Mr. Belanger and Mr. Windover opposed

D. Discussion and Action on Taxi-Cab License for Jane Wardwell, dba: River Valley Taxi:, 242  
Waldo Street

Mr. Windover made the motion to approve. Seconded by Mr. Belanger  
Vote-5-0

E. Discussion and Action on Liquor License for American Legion Post #24

Mr. Chase made the motion to approve. Seconded by Mr. Belanger  
Vote-5-0

F. Discussion and Action on Woodbury Hill Professionals Findings and Repair Estimate for  
Rumford Center Meeting House with Mr. Potter

Mr. Brennick made a motion to TABLE this item. Seconded by Mr.

Town Manager explained a different angle being investigated through historical grants, etc. with  
Economic Development Director for funding benefits in regards to being identified as a Historical  
District. Explore the Historical District.

Vote-5-0

G. Discussion and Action on Quitclaim Deed, Hillside Avenue- April and Robert Savard

Mr. Belanger made the motion to approve. Seconded by Mr. Windover  
Vote-5-0

H. Discussion and Action on Quitclaim Deed, 16 Free Street- Benoit and Beatrice Jacques

Mr. Windover made the motion to approve. Seconded by Mr. Belanger  
Vote-5-0

I. Discussion and Action on Quitclaim Deed, Map #107, Lot #005- Todd Wardwell

Mr. Chase made the motion to approve. Seconded by Mr. Belanger  
Vote-5-0

J. Discussion and Action to Authorize Town Manager to Sign at Closing on Properties at:

226 Pine Street

1364 Route 2

Mr. Belanger asked for clarification of these properties.

Town Manager expressed approved by the Board at a previous meeting to be marketed by a realtor,  
sold at market value or taxes; whichever is the higher amount.

Mr. Chase made the motion to approve. Seconded by Mr. Pepin

Vote-5-0

K. Discussion and Action on Bid Proposal by Michael Bean for 127 Washington Street

Mr. Brennick read the Bid Proposal for, \$1,111.00

Mr. Belanger asked is any covenants applied.

Mr. Coulombe expressed, "Green Space" or for "Off Street Parking" only are allowed

Mr. Belanger made the motion to approve. Seconded by Windover

Vote-5-0

L. Discussion and Action on Request to go out to Bid on Asbestos Removal for 226 Knox Street

Mr. Windover made the motion to approve. Seconded by Mr. Belanger

Vote-5-0

8. Adjournment

Mr. Chase made the motion to adjourn. Seconded by Mr. Windover

Vote-5-0

at 7:44 p.m.

Linda-Jean Briggs  
Town Manager

LJB;pc