

BOARD OF SELECTPERSON'S MEETING MINUTES

February 01, 2018 6:30 p.m.

Rumford Falls Auditorium

PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED BY THE CHAIRPERSON OR COME TO THE PODIUM.

PRESENT: Chairperson Christopher Brennick, Vice-Chairperson Michael Peter Chase, Selectperson Mark Belanger, Selectperson James Windover, Selectperson James Theriault and Town Manager Linda-Jean Briggs

ATTENDEES: Kevin Saisi, Arievh Selleye, Dale Roberts, Richard Coulombe, Kirk Thurston, Dan Richard, Deborah Laurinaitis, Raymond Barker, Winona Barker, Linda MacGregor, Tom Bourret, Jeff Sterling, Amy Bernard

1. Call to Order

2. Pledge of Allegiance to the American Flag

3. Public Hearing: Liquor License BPO Elks 862
NO Public Comment

KAN LLC- Hotel Rumford
NO Public Comment

4. Special Presentation or Award: None

5. Comments

A. Public Comment

Mr. Richard came to the mic to explain the role of the Parks Commission to the Board. He further explained verbiage from the Charter and how it has been interpreted and clarified in the many years.

Mr. Brennick and Mr. Belanger suggested putting on the agenda for February 15, 2018 Meeting; asking for a legal interpretation and clarification from the Town Attorney.

Mr. Chase suggested a workshop with Parks & Recreation Department and Commission. He also, expressed concern for a possible Charter change if applicable.

B. Town Manager's Report

Working on budgets, personnel issues and Legal issues. Will get a formal report to the Board if necessary.

C. Department Head or Committee Chair Report (as needed)

None

D. Selectperson's Report

Mr. Belanger brought forth concerns regarding UDAG loans and the procedure for collecting the funds owed.

Town Manager will get a report to the Select Board.

7. New Business

A. Approval of Minutes from Select Board Meeting of January 18, 2018 and January 25, 2018

Mr. Chase made the motion to approve. Seconded by Mr. Belanger
Vote- 5-0

B. Approval of the Town Warrant dated February 1, 2018

Mr. Chase made the motion to approve. Seconded by Mr. Windover
Vote- 4-0-1 Mr. Belanger abstained

C. Approval of Contract for Island Project with Sargent Corporation

Mr. Brennick made the motion to approve moving agenda item "O" to "C" on the agenda. Seconded by Mr. Chase
Vote-5-0

Town Manager asked the Board recognize Mr. Rick Dunton, from Main-Land, Project Engineer. Provide insight on the documents/contracts. Mr. Dunton clarified language in, contracts relating to Sargent Corporation pricing and the scope of the project.

Mr. Belanger asked questions regarding water and pricing relating to contribution from the Water District. Mr. Dunton answered his questions, explaining structure and processes for the project.

Town Manager to review contracts making sure the Town is protected for the project.

Mr. Chase also came forth with questions, answered by Mr. Dunton.

Mr. Windover asked questions regarding performance bond, infrastructure, materials time lines, and change orders. Answered by Mr. Dunton.

Mr. Belanger asked financial questions regarding expected funds from the Water District.

Mr. Brennick asked questions regarding additional paperwork not included/ incomplete information provided. Mr. Dunton answered questions and expressed, the Town Attorney has full copies of paperwork; is reviewing.

Town Manager expressed the opportunity to discuss the project and ask questions. No vote will be taken at this meeting, as confirmed by the Select Board.

Mr. Chase expressed desire for project drawings of the project for review.

Mr. Belanger expressed desire to see any changes from the original bids and cost engineering.

Mr. Dunton will get that information to the Board and explained some of the changes/ reasons in the scope of the project.

Mr. Windover asked additional questions regarding utility infrastructure. Mr. Dunton answered questions.

Mr. Brennick asked question relating to the Real Term project and any overlap of these projects. Town Manager answered questions.

Mr. Brennick made the motion to table this discussion and approval. Seconded by Mr. Belanger
Vote-5-0

D. Approval of Rumford Center Meeting House Funding Request -Moved from item "C" to "D"

**FOLLOWING LINE ITEMS MOVED DOWN by one letter*

Mr. Brennick explained the estimate for repairs. Asked Mrs. MacGregor to the mic for further explanation.

Mrs. MacGregor expressed the concerns of the committee in obtaining, a scope of repair/ analysis and financial proposal from a professional engineer and or contractor, prior to starting any project. The building is in immediate need of repair.

Mr. Brennick asked questions of ownership.

Town Manager and Mrs. MacGregor explained the history and location improvements of the area and building use.

Mr. Chase asked funding questions and engineering study financial concerns and time lines for the project. Town Manager answered questions.

Mrs. Barker addressed the Board with concerns for immediate need of repairs. She also, mentioned repairs that have been done at no cost to the Town; through food sales, yard sales, etc. by the Meeting House Committee.

Mr. Belanger made the motion to approve the Town Manager to obtain a financial proposal for repairs. Seconded by Mr. Windover
Vote-5-0

E. Approval of Town of Rumford Parks and Recreation Commercial Lawn Mower Bid

Mr. Richard addressed the Board regarding need for a new mower and the repair of the old mower.

Mr. Roberts asked questions regarding warranty information. Mr. Richard answered questions.

Mr. Brennick expressed his support for the motion at hand.

Mr. Belanger asked questions relating to maintenance. Mr. Richard answered questions.

Mr. Windover made the motion to approve the trade-in of 2016 John Deer mower, purchase the new Kubota mower and repair the 2012 Kubota mower. Seconded by Mr. Belanger
Vote-5-0

F. Approval Liquor License KAN LLC- Hotel Rumford

Mr. Windover made the motion to approve. Seconded by Mr. Brennick
Vote- 5-0

G. Approval of Liquor License BPOEIKs 862

Mr. Windover made the motion to approve. Seconded by Mr. Brennick
Vote-5-0

H. Approval and Release of Reversionary Interest/ Quit Claim Deed- 41 Lochness Road

Mr. Brennick and Town Manger asked Mr. Coulombe to address the board. He expressed the building has been brought to code and is a sound condition.

Mr. Belanger made the motion to approve. Seconded by Mr. Windover.
Vote-5-0

I. Disposition of Property- 151 Route 108

Mr. Tardif addressed the Board and explained situation relating to the building.

Town Manager told the Board of her meeting with Mr. Tardif and his situation.

Mr. Chase and Mr. Belanger explained the protocol for accepting gift of property.

Review with Attorney Kreckel

Town Manager expressed options for this property and a possible special town meeting to address this property.

Mr. Brennick stated the Board would keep this on the forefront, along with the list of all buildings set for demolition. He would also, inform Mr. Tardif as the process moves forward.

J. Review and Amend Schedule of License, Permit, Application and Other Fees (Added 01 30 2018)

Mr. Coulombe addressed the items and revised fees associated with and any additions to the fee schedule.

Mr. Belanger, Mr. Windover, Mr. Chase and Mr. Brennick asked questions regarding fees. Mr. Coulombe answered questions.

Mr. Brennick and Mr. Belanger suggested 2% fee based on the project amount.

Mr. Chase asked Mr. Coulombe to do research on other municipal fees.

Town Manager asked the Board to approve the fee schedule as presented. Additional fees for Wind Power and Pin Ball to be presented to the Board prior to amending schedule.

Mr. Belanger made the motion to approve. Seconded by Mr. Chase
Vote-4-1 Mr. Windover Opposing

K. Appointment to RSU 10 Board of Directors Thru June 2018

Mr. Sterling addressed the Board.

Mr. Chase made the motion to approve appointment. Seconded by Mr. Theriault
Vote-4-0-1 Mr. Brennick Abstained

L. Approval of Planning Board Stipend

Mr. Brennick read the premise of the letter for request of \$500.00 per member, per year for total cost of \$2500.00 annually.

Mr. Saisi , as a member of the Planning Board, addressed the Board with background and reasoning for the request, including time and effort involved in proper duty.

Ms. Bernard, as a member of the Planning Board, addressed the Board with the opinion of the Planning Board, on the request.

Mr. Belanger expressed concerns with approving a Stipend and relation to other Boards.

Mr. Windover expressed concerns and need for stipend for Board members.

Mr. Brennick expressed same concerns as Mr. Belanger, as well as, precedence it may set for the future.

Mr. Saisi explained that other boards receive stipends. Asked if it be possible to put it on the Town Meeting agenda, for the towns' people to vote on.

Mr. Chase expressed his support for Stipend.

Mr. Theriault suggested putting it on the agenda for Town Meeting in June, for the Towns' people to vote on this item.

Mr. Belanger expressed his uneasiness about awarding Stipends to Board members.

Town Manager explained Stipend would be discussed as part of the budget cycle with the Finance Committee. They would then determine if would added to the warrant, for the Town Meeting.

Ms. Bernard suggested giving this item to the Finance Committee, for their determination.

Mr. Brennick reiterated his lack of support. Suggested this requires much more discussion and information.

Mr. Chase made the motion to approve the \$500 per member. Stipend to begin July 1, 2018, paid monthly, if the monies are appropriated. Seconded by Mr. Theriault
Vote-1 Mr. Chase-4- Mr. Brennick, Mr. Belanger and Mr. Theriault- against- 1- Mr. Windover abstained

M. Approval of Sewer Rates for 2018

Town Manager explained the two options. One for \$176. One for \$186

Mr. Bourret explained the difference in the two options, assessments and the reserve fund. He explained the reasoning and presented a spread sheet of the findings. He explained the sewer fees in other states are metered by usage; not a flat rate such as ours. He expressed concerns about future capitol and reserve fund; the decrease of monies from sewer extension fund.

Mr. Windover asked questions about usage. Mr. Bourret and Town Manager answered questions.

Mr. Chase questions regarding billing and usage relating to new commercial property and residential.

Mr. Bourret suggested a workshop for more in depth conversation, discussion and evaluation of sewer billing and usage.

Mr. Brennick redefined the issue and sustainability concerns. Suggested an off Thursday workshop meeting.

Mr. Belanger brought concerns financial hardship for some of the community of rates are raised too substantially.

Mr. Bourret will schedule a workshop with the Board and Town Manager.

Mr. Belanger made the motion to approve \$176. Seconded by Mr. Windover
Vote-3-2 Mr. Brennick and Mr. Chase Opposing

N. Approval of Amended Tobacco- FREE Policy

Mr. Chase and Mr. Windover asked for clarification of Town owned property.

Town Manager clarified, as in parks and recreation, sports fields, Municipal owned buildings. She explained, success of the policy depends on the courtesy of both smokers and non-smokers. We will receive signage to be placed in these areas, informing the public of Tobacco-Free Policy.

Mr. Theriault made the motion to approve. Seconded by Mr. Windover

O. Approval of Proposed Changes to Purchasing Policy

Mr. Brennick made the motion to table the discussion pending review by the Board. Not all members had the opportunity to review the policy changes. Seconded by Mr. Windover
Vote-5-0

P. Discuss a Nomination For the 2018 Rumford Spirit of America Foundation Tribute For Outstanding Community Service

Mr. Brennick spoke of the letter from Mr. Flaherty regarding the tribute.

Town Manager suggested a secret nomination procedure for consideration.

Mr. Brennick asked the Board to Work together with the Town Manager in choosing a recipient(s), being a person or group of people making a difference. Placing ads on the Town website, Town FB page and in printed news.

8. Adjournment

Mr. Theriault made the motion to adjourn. Seconded by Mr. Windover
8:54p.m.

Linda-Jean Briggs

LJB/pc

Town Manager