

EXECUTIVE SESSION MINUTES
January 18, 2018 5:30 p.m.
Rumford Falls Auditorium

1. § MRSR: Title 1, Chapter 13, Subchapter 1, Section 405-6A,- Personnel Contracts
Call to Order
5:33 pm.

Adjournment

Mr. Chase made the motion to adjourn. Seconded by Mr. Theriault

6:27pm

BOARD OF SELECTPERSON'S MEETING MINUTES
January 4, 2018 (Cancelled- Due to Inclimate Weather-Agenda
Items added to January 18, 2018 Agenda)
January 18, 2017 6:30 p.m.
Rumford Falls Auditorium

***PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM
FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED
BY THE CHAIRPERSON OR COME TO THE PODIUM.***

PRESENT: Chairperson Christopher Brennick, Vice-Chairperson Michael Peter Chase,
Selectperson Mark Belanger, Selectperson James Windover, Selectperson James Theriault and
Town Manager Linda-Jean Briggs

ATTENDEES: Richard Coulombe, Corey White, Parkerlee Salatino, Richard Scagliola, Bruce
Farrin, Dale Roberts, Michael Mills, Maoritz Wehrheim, Espon Lamberg and Mountain Valley High
School- Government Class Students

1. Call to Order
2. Pledge of Allegiance to the American Flag
- 2A Moment of Silence in memory of, Wendall "Chummy" Broomhall

Mr. Brennick said a few kind words regarding Mr. Broomhall and of his contribution to the
Community.

3. Public Hearing: Liquor License BPO Elks 862
KAN LLC- Hotel Rumford
Table for February 1, 2018 Meeting, due to a clerical error.

"Blanket Letter of Approval" Games of Chance- BPOElks 862
VFW 164
Fraternal Order of Eagles
American Legion Post 24

No Discussion

4. Special Presentation or Award:

Mr. Brennick informed the Board of The Boston Post Can Award Recipient and brought forth the certificate for Board members to sign. He informed the Board of the presentation date, time and location.

5. Comments

A. Public Comment
Resignation of School Board Member

B. Town Manager's Report

- Happy New Year to all. My hope to all in Rumford is that we put 2017 behind us and move into 2018 with refreshed enthusiasm to move our community forward.
- Winter is here, please note, we will be enforcing the snow removal ordinance. We are aware some have limited places to deposit snow, but, you should not deposit on the sidewalks or roads. We are asking for voluntary compliance as a means to avoid a warning and/or fine for violation.
- We have identified our oldest resident in Rumford as Ms. Mariette Dolloff. She was born on March 23, 1918. A certificate will be presented to her, at home on February 1, 2018 where she will be surrounded by her friends and family.
- Dealing with multiple legal matters
- Final numbers are nearing completion for the Island project. We have an expected start date between April 15 and May 1, 2018, weather permitting. I have asked the engineer to forward the project timeline and will do my best to schedule informational meetings and communicate with stakeholders
- In case, you haven't noticed, demolition of the buildings at the proposed hotel site has begun. It is expected to last another two weeks, weather permitting.
- Attended recreation board meeting
- Attended JMG (Jobs for Maine Graduates) meeting as they look to start a program in our High School to help those students who might otherwise fall through the cracks
- Attended Western Maine Broadband Collaboration meeting where panels of experts and consumers networked and brainstormed areas we could look to provide better access to high speed internet
- All the bills are in and have been paid for the demolition of 125 Rumford Ave. I will move to the next step along with the Town Attorney to sell the property to the Eagles Club at the predetermined price of \$35K. After back taxes we approximately \$15K will be added to the demolition fund

- Slated for demolition as resources are available are; 127 Washington, 207 Spruce, 153 Route 108.
- Received an estimate to repair our local Boston Post Cane. I would like to have it repaired and placed on permanent display in the auditorium.
- Attended the kick off meeting via skype audio for the streetlight project. The audit will begin sometime in February. We anticipate a summertime project. We will need to consider additional module we might want on certain poles, such as, security cameras, Wi-Fi hotspots, etc. The fixtures are all modular ready, however, if installed at the time of fixture installation we would save on additional mobilization costs.
- Met with a developer to discuss future projects
- Attended the Board of Assessors where we discussed the revaluation of town property
- Met with grant writer to assist in the CDBG process. You may recall we have been invited to submit an application for the grant to augment the Downtown Island project.
- Met with representatives from Catalyst and discussed the policies they have in place and those they will put in place moving forward to deal with the identified issue of objects on the road near the facility causing tires to go flat

C. Department Head or Committee Chair Report (as needed)

Mr. Mills came forth to with compliments from both Public Works, as well as, Parks and Recreation Departments.

Mr. Mills spoke of his support of the Town Manager and appreciation for great work she is doing.

D. Selectperson's Report

Mr. Belanger complimented Mr. Mills and the Public Works for the great work with roads and salt priority.

Mr. Theriault brought forth his concern for the number of street lights that appear to not be lit at night.

Town Manager explained the protocol and process for indentifying and replacing nonworking fixtures.

Mr. Chase complimented the road crews and first responders for their work during the storms, during the holiday season. He also, expressed appreciation for the commitment to serve and protect.

Mr. Brennick is doing research on policies, protocols, specific guidelines and criteria regarding meeting cancellation, due to weather, etc.

Mr. Brennick brought forth a letter of resignation, effective immediately, from an RSU 10 Board of Directors member. He asked Board of Selectpersons to investigate a replacement for this member, for the remainder of the term, which ends in June 2018. Any person interested in the position, obtain an application in the Town Manager's Office, as it is the responsibility of the Select Board, to fill the position.

Mr. Chase asked questions regarding alternate(s) to fill vacant board member position(s).

5. Old Business
None

7. New Business

A. Approval of Minutes from Select Board Meeting of December 21, 2017

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote- 4-0-1 Mr. Theriault abstained

B. Approval of the Town Warrant dated January 4, 2018

Mr. Windover made the motion to approve. Seconded by Mr. Chase
Vote- 4-0-1 Mr. Belanger abstained

C. Approval of the Town Warrant dated January 18, 2018

Mr. Windover made the motion to approve. Seconded by Mr. Theriault
Vote- 5-0

D. Approval Liquor License BPO Elks 862

Mr. Windover made the motion to table for February 1, 2018 meeting. Seconded by Mr. Belanger
Vote- 5-0

E. Approval Liquor License KAN LLC- Hotel Rumford

Mr. Windover made the motion to table for February 1, 2018 meeting. Seconded by Mr. Belanger
Vote- 5-0

F. "Blanket Letter of Approval" Games of Chance License- BPOElks 862

Mr. Belanger questioned the term, "Games of Chance" and the specifics. Town Manager answered his question.

Mr. Belanger made the motion to approve. Seconded by Mr. Chase
Vote- 5-0

G. "Blanket Letter of Approval" Games of Chance License- VFW 1641

Mr. Windover made the motion to approve. Seconded by Mr. Belanger
Vote- 5-0

H. "Blanket Letter of Approval" Games of Chance License- Fraternal Order of Eagles

Mr. Windover made the motion to approve. Seconded by Mr. Belanger
Vote- 5-0

I. "Blanket Letter of Approval" Games of Chance License- American Legion Post 24

Mr. Windover made the motion to approve. Seconded by Mr. Belanger
Vote- 5-0

J. Dangerous Buildings Findings and Order- 153 Route 108, Map 123, Lot 034

Mr. Chase asked Mr. Coulombe about the status regarding 151 Route 108, as it recently burned. Mr. Coulombe explained the owner's financial inability to have the building demolished; asking to be placed on a future agenda to discuss the town accepting the responsibility for demolition of said building.

Mr. Windover asked the Town Manager to obtain an estimate for the demolition.

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote- 5-0

K. Motion to approve Taxi License for Charles Martin- Red's Taxi

Mr. Brennick explained the reason for the vote at this meeting. Previously set for the December 21, 2017 Agenda. Pending appropriate paperwork. Mr. Martin presented the next morning with the appropriate paperwork and the license was then signed by the Board, on December 22, 2017.

Mr. Windover made the motion to approve, retroactive to January 1, 2018. Seconded by Mr. Belanger
Vote- 5-0

L. Approval for Demolition of Tax Acquired Property- 16 Free Street

Mr. Coulombe came forth to inform the Board of the condition and status of this property.

Mr. Chase asked questions regarding the demolition account financials and the priority list for demolition of several buildings according to "Dangerous Building" status.

Town Manager and Mr. Coulombe answered his questions regarding the demolition budget and specific requirements for demolition depending on building size, asbestos removal, etc.

Mr. Belanger made the motion to approve. Seconded by Mr. Windover
Vote- 5-0

M. Approval of Municipal Quitclaim Deed- 45 Canal Street

Town Manager asked Mr. Coulombe to answer questions regarding the acquisition of said building.

Mr. Coulombe responded with, release of sewer liens.

Mr. Windover made the motion to approve. Seconded by Mr. Brennick
Vote- 5-0

N. Approval of Revised Drug Free Workplace Policy

Mr. Brennick read the policy and updates to the policy.

Town Manager further explained the policy and reason for updates and changes to the policy.

Mr. Chase asked questions regarding marijuana and or alcohol.

Town manager answered questions in regard to the policy and relation to town employees.

Mr. Belanger made the motion to approve. Seconded by Mr. Theriault

Vote- 5-0

O. Discussion on Relocation of Public Access Channel From Channel 7 to 1301

Mr. Chase and Mr. Belanger both asked questions regarding the relocation and the inconvenience to communities.

Mr. Windover suggested following suit of other communities in drafting a letter to Spectrum Cable, expressing the community's dissatisfaction and disappointment with the relocation of Channel 7 to Channel 1301, as well as, the inconvenience to viewers. Mr. Brennick agreed.

Mr. Windover made the motion to approve. Seconded by Mr. Chase

Vote- 5-0

P. Catholic Free Library

Town Manager reminded and explained to the board of the discussion and vote that took place in July, 2017, regarding this agenda item. She has been working with Catholic Free Library attorney and our attorney. Town Manager expressed that she would get the information to the board, once she receives the letter from the attorney and any documents that require signatures from the Select Board.

Mr. Belanger expressed his concerns.

Town Manger explained the court ordered tax abatement and the relevant information related to processes involved, in relation to the status of operation under a, Non-Profit organization. She also, included State of Maine Statues, as they apply to this issue.

No need for a motion, as this item was previously voted on in July.

Q. Approval of State of Maine Department of Transportation Cooperative Agreement Regarding Haverhill Bridge Removal and Industrial Drive Improvements

Town Manager explained, the Department of Transportation has identified the bridge as, obsolete and not necessary to rebuild or resurface the bridge, due to limited traffic. She also expressed concerns relating to pedestrian "right of way," as part of the mutual agreement and public safety. None of this work would come from tax payer funds.

Both Mr. Chase and Mr. Theriault asked additional questions that were answered by the Town Manager.

Mr. Belanger made to motion to approve and allow Town Manager to sign paperwork on the Select Board's behalf. Seconded by Mr. Windover

Vote- 5-0

R. Discussion and Action from Executive Session

Mr. Chase made the motion to approve and extend Town Manger's contract; terms to be determined, voted on, and signed by the Select Board. Seconded by Mr. Windover
Vote- 5-0

8. Adjournment

Mr. Chase made the motion to adjourn. Seconded by Mr. Windover
Vote- 5-0
7:31pm

Linda-Jean Briggs

Town Manager

LJB/pc