

BOARD OF SELECTPERSON'S ORGANIZATION MEETING MINUTES
June 14, 2017 6:30 p.m.
Rumford Falls Auditorium

PRESENT: Selectperson Mark Belanger, Selectperson Michael Peter Chase, Selectperson James Windover, Selectperson Christopher Brennick, Selectperson James Theriault and Town Manager Linda-Jean Briggs.

ATTENDEES: Candice Casey

1. Meeting Call to Order by Town Manager Linda-Jean Briggs at 6:31 p.m.
2. Appointment of Officers
 - a. Chairperson

Mr. Belanger nominated Peter Chase as Chairperson. Second by Mr. Windover

Mr. Chase nominated Christopher Brennick as Chairperson. Second by Mr. Theriault.

Mr. Brennick made a motion to cease nominations. Second by Mr. Theriault. Vote: 5-0

Vote on Peter Chase as Chairperson: 2-3, Mr. Brennick, Mr. Chase, and Mr. Theriault opposed.

Vote on Christopher Brennick as Chairperson: 5-0

- b. Vice-Chairperson

Mr. Windover nominated Mark Belanger as Vice-Chairperson. Second by Mr. Brennick.

Mr. Theriault nominated Peter Chase as Vice-Chairperson. Second by Mr. Brennick.

Mr. Theriault made a motion to cease nominations. Second by Mr. Windover. Vote: 5-0

Vote on Mark Belanger as Vice-Chairperson: 2-3, Mr. Brennick, Mr. Chase and Mr. Theriault opposed.

Vote on Peter Chase as Vice-Chairperson: 5-0

3. Rules of Order to be used at Meetings

Mr. Chase made a motion to adopt Robert Rules of Order as a guideline to be used at meetings. Second by Mr. Belanger. Vote: 5-0

4. Schedule of Meetings

Mr. Windover made a motion to hold Select Board meetings on the first and third Thursday's of the month at 6:30 p.m. Second by Mr. Belanger.

Candice Casey suggested holding workshops on the second and fourth Thursday's to address some issues going forward.

The Board noted that they would discuss things of this nature at regular meetings.

Vote on the motion: 5-0

5. How Notices of Special Meetings are to be given

Mr. Belanger made a motion to give a 48 Hour Notice before Special Meetings. Second by Mr. Windover.

The Town Manager noted that this does not involve meetings called on an emergency basis.

Vote: 5-0

6. Approval of Official Order: Treasurer's Disbursement Warrant for Non-Scheduled Meeting Dates

Mr. Chase made a motion to appoint Mr. Windover to sign the Treasurer's Disbursement Warrant for non-scheduled meeting dates. Second by Mr. Belanger.

In discussion, it was noted that Board members can ask for a copy of the Payroll Disbursement Warrant from the Finance Director.

The Town Manager will research any roadblocks to include the Payroll Disbursement Warrant for non-scheduled meeting dates with the other warrants that go before the Board for approval.

Vote: 5-0

The Board signed the Official Order: Treasurer's Disbursement Warrant for Non-Scheduled Meeting Dates.

7. Distribution of Rules of Order and Procedure for Board of Selectpersons, Charter Article VIII, Ordinance Chapter 1, and Right to Know Training Requirements

Chairperson Brennick acknowledged receipt of the above mentioned documents and noted that if there were any questions, Board members could call him or the Town Manager.

The Town Manager noted that the Fiscal Year End Meeting would be held on Friday, June 30, 2017 and is on the Select Board Agenda for tomorrow night. The suggested time frame is 5:00 p.m. She also explained the significance of holding this meeting to conclude the expenses for the fiscal year.

Mr. Chase asked if there was a way for the budget for RSU 10 to be made available prior to the vote at the Secret Ballot elections. He suggested that this figure be made available to all voters prior to voting.

Mr. Belanger noted that those voting secret ballot do not have the school budget to vote on.

Mr. Chase asked Board members to notify the Town Manager's Office or the Board Chairperson if they cannot make a meeting as a courtesy to the Board.

8. Adjournment

Mr. Belanger made a motion to adjourn at 7:12 p.m. Second by Mr. Chase. Vote: 5-0

Linda-Jean Briggs
Town Manager

LJB/tp