

**BOARD OF SELECTPERSON'S EXECUTIVE SESSION**  
**May 18, 2017 6:00 p.m.**  
**Jury Room**

Executive Session pursuant to 1 MRS 405 (6) (C) for an Economic Development matter

Mr. Windover made a motion to go into Executive Session at 5:48 p.m. pursuant to 1 MRS 405 (6)(C) for an Economic Development matter. Second by Mr. Belanger. Vote: 5-0

Mr. Windover made a motion to come out of Executive Session at 6:27 p.m. Second by Mr. Belanger.

No action was taken.

**BOARD OF SELECTPERSON'S MEETING MINUTES**  
**May 18, 2017 6:30 p.m.**  
**Rumford Falls Auditorium**

PRESENT: Chairperson Jeffrey Sterling, Vice-Chairperson Mark Belanger, Selectperson Michael Peter Chase, Selectperson James Windover, Selectperson Christopher Brennick and Town Manager Linda-Jean Briggs.

ATTENDEES: Steve Dymont, Stacy Carter, Bob Chase, Kevin Knox, Michael Mills

1. Call to Order at 6:30 p.m. by Chairperson Sterling
2. Pledge of Allegiance to the American Flag
3. \*\*Public Hearing (as needed): Hawker and Peddler License for Mr. and Mrs. Sausage, Victualer Licenses

There were no comments.

4. Special Presentation or Award

None.

5. Comments

A. Public Comment

There were no comments.

B. Town Manager Report

The Town Manager noted that she did not have her report with her but reported that a troop of seven year old Cub Scouts recently toured the building and met with her to satisfy their government badge requirement. The Select Board's desk was used by the Cub Scouts for a mock Select Board meeting and they decided their major issue in the town of Rumford is the

way people handle trash and to resolve this they were going to make sure everyone took care of their own trash.

She has also spent a great deal of time at Public Works [while the Superintendent is out] and working through some issues

She has met with officials from the Rumford Hospital and is working on coordinating several things with them.

She will email her report to Board members after the meeting and include it with the minutes.

C. Department Head or Committee Chair Report (as needed)

There were no reports.

D. Selectperson Report

Mr. Brennick did not have a report.

Mr. Chase noted that two members of the Select Board did not attend the Special Town Meeting on May 6, 2017 to deal with a citizen petition request per the Town Charter. He believed that was disrespectful to the process, the Board, and the citizens.

Mr. Windover did not have a report.

Mr. Belanger said it was nice to see the removal of sand on the streets and asked for more dust control when it is happening. There is also oil leaking from the unit picking up the sand. He noted that he had to be out of town during the Special Town Meeting.

Mr. Sterling noted that over the weekend he chaperoned the 2017 Mountain Valley High School Prom held here in the Rumford Falls Auditorium. The decorations made the room feel like an old upscale barn and the students were great. He congratulated all involved and especially Tom and Mindy Bourret along with many others who helped with the decorating during the week. He also mentioned that Fire Chief Bob Chase and Eric Giroux will be coaching a Rumford Point Baseball team in Rumford Point; the first one in a long time. He thanked them for bringing baseball back to Rumford Point.

6. Old Business

7. New Business

A. Approval of Minutes from Select Board Meeting of May 4, 2017 and Special Select Board Meeting of May 8, 2017

Mr. Windover made a motion to approve the minutes from the Select Board meetings of May 4, 2017 and May 8, 2017. Second Mr. Belanger. Vote: 5-0

B. Approval of the Town Warrant dated May 19, 2017

Mr. Brennick asked to table until later in the meeting.

This item was voted on at the end of the meeting.

Mr. Brennick made a motion to approve the Town Warrant dated May 19, 2017. Second by Mr. Chase. Vote: 5-0

### C. Appointment of Utility Police Officer Position

Police Chief Stacy Carter explained that it has been two years since we could find a suitable candidate for the utility position. The candidate is Austin Couture of Jay who is a graduate of Central Maine Community College with an Associate's Degree. He also has an advanced certificate in Police Operations and is in Phase 2 of the Law Enforcement Pre-service Class. This officer is utilized to decrease overtime in the department. Officer Rich will be attending Police Academy while Officer Couture will fill in at straight time. Once Officer Rich returns, Officer Couture will attend the Police Academy.

Mr. Belanger asked the total cost of the Police Academy.

Chief Carter explained that the fee for the 18 week Academy is \$2500.00, the additional costs are in salary. The variable is whether we pay straight or overtime. We will be able to send someone at straight time with the appointment of the Utility Officer. The savings would be about \$7500.00 by sending at straight time. The challenge has been to keep the costs down by not having to pay overtime to send an officer or to pay an officer overtime to cover while another officer is being trained.

Mr. Windover thought we hired Officer Rich as a Utility Officer to alleviate overtime.

Chief [Carter] explained that there would be no overtime for either officer to attend the training as Officer Rich had been hired as a full time officer and Office Couture, once appointed, will be the Utility Officer.

Mr. Brennick made a motion to approve the appointment of Austin Couture as Utility Police Officer conditionally upon his passing the tests tomorrow. Second Mr. Chase. Vote: [3-2, Mr. Belanger and Mr. Windover opposed.]

### D. Approval of Hawker's and Peddler's License for Dana Levasseur, dba Mr. and Mrs. Sausage

Mr. Belanger made a motion to approve a Hawker's and Peddler's License for Dana Levasseur, dba Mr. and Mrs. Sausage. Second by Mr. Windover. Vote: 5-0

### E. Approval of Asbestos Removal Bid – Old Kimball School

The following bids were received:

- |   |                            |
|---|----------------------------|
| 1. Acadia Contractor's LLC                  | \$5,555.00                 |
| 2. Atlantic Environmental Contractors, Inc. | \$5,600.00 (received late) |

Mr. Windover made a motion to approve the bid from Acadia Contractors for \$5,555.00. Second by Mr. Belanger. Vote: 5-0

### F. Approval of Asbestos Removal Bid – 227 Spruce Street

The following bids were received:

- |   |            |
|---|------------|
| 1. Acadia Contractor's LLC                  | \$5,970.00 |
| 2. Atlantic Environmental Contractors, Inc. | \$8,400.00 |

Mr. Windover made a motion to approve the bid from Acadia Contractors for \$5,970.00. Second by Mr. Belanger. Vote: 5-0

#### G. Approval of Gravel and Winter Sand Bid

Chairperson Sterling noted that the Town Manager recommended that we do not accept the one bid that was received from Richard Tibbetts for the Gravel and Winter Sand Bid and go back out to bid.

Mr. Windover made a motion not to accept the bid from Richard Tibbetts for the Gravel and Winter Sand. Second by Mr. Belanger.

Rebecca Knox, HR Specialist for Knox Loam and Gravel, asked if they would receive a bid.

Mr. Belanger would like to discuss the procedure of spreading out sand and how much they pick up.

The Town Manager noted that with the reduced amount of sand that we have at this time, we now have an opportunity to look at a salt priority program to learn of cost savings. She intends to explore all options before going back out to bid.

Vote: 5-0

#### H. Approval of Town Vehicle Bid

The Town Manager explained that this is the second time that we have gone out to bid for this vehicle and we have not received any bids. She would like to discuss an alternative option to replacing the Town vehicle.

Discussion ensued regarding whether we could make this type of exception to the Town's Purchasing Policy as we have discussed this issue before to see if we could seek quotes on used vehicles.

Chairperson Sterling noted that there has been an honest effort on two occasions to get bids for this vehicle and we have not received any. We have also discussed making changes to the Purchasing Policy and have not yet done so.

Mr. Chase made a motion to allow the Town Manager to contact three dealerships to ask what they have available, as close as possible to meet the bid specs, and for her to return to the Board with the results so that the Board can award the bid. Second by Mr. Brennick.

Mr. Brennick suggested that we address changing the Purchasing Policy after June 13, 2017 when we have a new member(s) on the Board.

Chairperson Sterling suggested that we arrange a meeting with the Select Board and all the stakeholders to review the Purchasing Policy.

Vote: 3-2, Mr. Belanger and Mr. Windover opposed.

Mr. Chase suggested having something in writing from the dealerships to compare apples to apples.

#### I. Discussion/Approval of Domestic Violence Policy

Mr. Brennick asked if there had been any substantive changes from the copy provided to the Board in February 2017.

The Town Manager noted that this is the same document, with no changes.

Mr. Belanger asked what the driver was behind this policy.

The Town Manager noted that this policy provides guidelines for the employer and employee regarding this issue. This issue can affect the workplace and helps provide support to employees. This policy has passed legal review and she has used it in other communities. She noted that she basically "Rumfordized" this policy.

Mr. Windover asked if this has been before our Town Attorney.

The Town Manager said that she can send it to her for review if the Board wants to pay for her services.

Mr. Brennick noted that there were two areas on page 4 that he would like to see a couple changes made to change "and" to "and/or in the section entitled, "Disciplinary Procedures for Employees who Commit Domestic Abuse."

Mr. Belanger asked what kind of disciplinary action can be taken for Select Board members for instance, as we already have a recall ordinance.

The Town Manager noted that type of action would only be taken after a conviction. If someone feels threatened the call should go to the Police before the Town Manager. All will get due process of the law.

Mr. Windover said that employees could make false claims. The Town Manager noted that it would be her responsibility to flush it out.

The Town Manager noted the purpose of the policy is to acknowledge and create awareness of domestic abuse and that it will not be tolerated. This would be for the accused and/or the accuser.

Mr. Chase made a motion to approve the Domestic Violence Policy with the changes noted above. Second by Mr. Brennick. Vote: 3-2, Mr. Belanger and Mr. Windover opposed.

The Town Manager asked for the reasoning for voting against the policy.

Mr. Belanger indicated that he would have liked the Town Attorney to look this over first.

Mr. Windover supports domestic rights, but questioned why he had to give a reason for his vote.

The Town Manager noted that it is helpful to know why a Board member would not support the policy and the residents deserve to know that.

J. Signing of Warrant and Notice of Election Calling RSU 10 Budget Validation Referendum and Warrant and Notice of Election to Call RSU 10 Referendum

Mr. Belanger made a motion to approve the signing of the Notice of Election Calling RSU 10 Budget Validation Referendum and Warrant and Notice of Election to Call RSU 10 Referendum. Second by Mr. Chase. Vote: 4-0-1, Mr. Brennick abstained.

K. Approval of Victualer and Innholder Licenses for: 49 Franklin, American Legion, Black Mountain of Maine, Blue Iris Motor Inn, Boardwalk Inn, Connie's Place, Deluxe Diner, Dunkin' Donuts, Fraternal Order of Eagles, Gatch's LLC, Good Karma Health Food LLC, Hotel Rumford, LeParesseux Club, McDonald's Restaurant, Mountain Spring Farm Bed and Breakfast, Perennial Inn, River Valley Grill, Rumford Hospital Cafeteria, Rumford House of Pizza, Rumford Lodge of Elks, Sabina Farm Inn, Sam's Italian Foods, Sons of Italy, The Lure

Mr. Belanger made a motion to approve the above noted Victualer and Innholder Licenses. Second by Mr. Brennick. Vote: 5-0

8. Adjournment

Mr. Windover made a motion to adjourn at 7:37 p.m. Second by Mr. Belanger. Vote: 5-0

Linda-Jean Briggs  
Town Manager

LJB/tp