

**BOARD OF SELECTPERSON'S SPECIAL MEETING MINUTES**  
**February 16, 2017 6:30 p.m.**  
**Rumford Falls Auditorium**

PRESENT: Chairperson Jeffrey Sterling, Vice-Chairperson Mark Belanger, Selectperson Michael Peter Chase, Selectperson James Windover, Selectperson Christopher Brennick and Town Manager Linda-Jean Briggs

ATTENDEES: Frank DiConzo, Karen Wilson, Stacy Carter, Todd Papianou, Beth Bellegarde, Mitzi Sequoia, Kim Sequoia, Anne Morin, Connie Money, Steve Dymont, Bruce Farrin, Deborah Laurinaitis, Brie Weisman, Jon Starr, James Orino, Bromley Cook, Maureen Cook, John Madigan

1. Meeting Call to Order at 6:50 p.m. by Chairperson Sterling after the Public Hearing for Ordinances and Charter Proposals.
2. Pledge of Allegiance to the American Flag
3. Congratulations and Farewell to Town Manager John Madigan

Former Town Manager John Madigan was presented with a clock from the Select Board and congratulations on his retirement.

4. Executive Session pursuant to 1 MRS 405 (6) (A) for a Personnel Matter

Mr. Brennick made a motion to go into Executive Session at 6:52 p.m. pursuant to 1 MRS 405(6)(A) for a personnel matter. Second by Mr. Belanger with the Fire Chief, Town Attorney and Finance Director. Vote: 5-0

Executive Session out at 7:10 p.m.

Mr. Sterling made a motion to grant the grievance #1-16, filed by the Fire Fighters union and direct the Town Manager to respond to the union president tomorrow. Second Mr. Brennick. Vote: 5-0

5. Public Hearing: Special Amusement Permit for JoJo's  
Liquor License Application and Special Amusement Permit for Sons of Italy

There were no comments.

6. Requests of Citizen's Present

There were no requests.

7. Reports

A. Town Manager's Report

Town Manager Linda-Jean Briggs noted that she has met with a number of people since she started here. She also expressed appreciation for those who attended the Open House last week to bid farewell to Town Manager John Madigan and to welcome her to the Town of Rumford as the new Town Manager. She wished Mr. Madigan well in his new endeavor and thanked the students and staff of the Region 9 Culinary Arts Program for the beautiful refreshments they provided.

The Town Manager informed the Board that she would like to help combat the anxiety that comes with a great amount of snow, such as we have been getting the last couple weeks. Some changes have been recommended to the Town Ordinances. Going forward a letter will be sent to any property owner that is not in compliance to encourage them to voluntarily follow the Ordinance. If they do not comply, there will be a written warning given. If still not complied with, the Town will begin legal procedures in District Court.

A quote was received for the laptops and tablets for the Select Board Members and is being reviewed. A recommendation will be given at the next meeting.

The Town Manager has been reviewing codes of ethics from other communities and believes we do not have to reinvent the wheel. She plans to "Rumfordize" a code of ethics that is similar to the one adopted by the Town of Wiscasset and will provide that for review at the next meeting.

A quote was also received for the Town vehicle [Town Manager Car] which was involved in an accident on February 1, 2017 as an employee was traveling in it to Augusta for a workshop on a very snowy day. There were many accidents in that area at that time. The vehicle was 14 years old and the air bags deployed, so it was totaled by the insurance company. The initial quote from our insurance carrier was for \$1845.00. She contacted them regarding the low mileage on the vehicle and the quote was revised to \$3190.00.

#### B. Department Manager Reports (as needed)

Fire Chief Robert Chase, a member of the Med-Care Board, informed the Board that the next extension of the ten year Inter-Local Agreement with Med-Care expires on June 7, 2018. He believes the Board may want to place this on an agenda to consider placing this item on the 2017 Annual Town Warrant in June. He will provide a copy of the current agreement to the Town Manager's Office for the Board members to be copied on.

#### C. Board and Committee Reports (as needed)

There were no reports.

#### D. Selectperson's Report

Mr. Brennick did not have a report.

Mr. Chase thanked the Public Works Department for their diligent work in keeping the roads clear from the many snowstorms.

Mr. Windover did not have a report.

Mr. Belanger thanked the road crew for a good job. Although the roads are narrow, March is coming.

Mr. Sterling noted that his road is one lane wide with snowbanks over his head. The crew has done a great job and put in a lot of hours to maintain the roads.

The Town Manager will share their sentiments with the Public Works Department.

#### 8. Old Business

A. Approval of Warrant for Special Town Meeting of March 7, 2017 regarding a Water Extraction Moratorium

The consensus of the Board was to act on this item at the beginning of the meeting after the Pledge of Allegiance.

Mr. Belanger made a motion to approve the Warrant for the Special Town Meeting of March 7, 2017 regarding a Water Extraction Moratorium. Second by Mr. Windover.

Chairperson Sterling read the Warrant to all in attendance.

Vote: 5-0

9. New Business

A. Approval of Minutes from Select Board Meeting of February 2, 2017

Mr. Windover made a motion to approve the minutes from the Select Board meeting of February 2, 2017. Second by Mr. Belanger. Vote: 5-0

B. Approval of the Town Warrant dated February 17, 2017

Mr. Brennick made a motion to approve the Town Warrant dated February 17, 2017. Second by Mr. Windover. Vote: 5-0

C. Approval of Special Amusement Permit for JoJo's

Mr. Windover made a motion to approve the Special Amusement Permit for JoJo's. Second by Mr. Belanger. Vote: 5-0

D. Appointment of Reserve Officer for Police Department

Police Chief Stacy Carter explained that he has recommended to the Town Manager that Administrative Assistant Ashely Rich be appointed as a Reserve Officer. She recently completed the 100 hour course and will then be completing the field training phase to become certified as a Reserve Officer. She will be helpful in watching prisoners, in handling female prisoners, and will be able to pick up additional shifts to alleviate some overtime. She has been a tremendous help as an Administrative Officer and is worthy of this next step.

Mr. Brennick asked how many hours the dispatch window is open and would she be able to take on additional shifts.

Chief Carter noted that she currently works part time for 25 hours per week, and could work as a Reserve Officer when needed on weekends and evenings as needed.

Mr. Belanger asked if she would be receiving health benefits if working more hours. Chief Carter noted that he is cognizant of this and will keep the hours below what would necessitate us paying for health benefits.

Mr. Windover made a motion to approve the appointment of Ashely Rich as a Reserve Police Officer. Second by Mr. Belanger. Vote: 5-0

E. Request for Franchise Fees from WVAC-TV 7

Mr. Belanger made a motion to approve the amount specified in the Ordinances for local cable television programming for WVAC-TV7. Second by Mr. Windover. Vote: 5-0

F. Approval of Liquor License Application and Special Amusement Permit for Sons of Italy, Inc.

Mr. Belanger made a motion to approve the Liquor License Application and Special Amusement Permit for the Sons of Italy, Inc. Second by Mr. Windover. Vote: 5-0

G. Request to Change the Meeting Day for the Planning Board

The Board was not clear on the nature of this request and there was no one present from the Planning Board to explain further. The Board will leave this with the Planning Board at this time.

10. Adjournment

Mr. Belanger made a motion to adjourn at 8:02 p.m. Seconded by Mr. Windover. Vote: 5-0

Linda-Jean Briggs  
Town Manager

LJB/tp