

**BOARD OF SELECTPERSON'S ORGANIZATION MEETING MINUTES**  
**June 15, 2016 7:00 p.m.**  
**Rumford Falls Auditorium**

PRESENT: Selectpersons Jeffrey Sterling, Mark Belanger, Michael Peter Chase, Christopher Brennick, James Windover and Town Manager John Madigan, Jr.

ATTENDEES: None

1. Meeting Call to Order by Town Manager John Madigan, Jr. at 7:00 p.m.
2. Appointment of Officers
  - a. Chairperson

Mr. Windover made a motion to appoint Mark Belanger as Chairperson. Seconded by Mr. Chase.

Mr. Chase made a motion to appoint Jeffrey Sterling as Chairperson. Seconded by Mr. Brennick.

Mr. Brennick made a motion for nominations to cease. Seconded by Mr. Belanger. Vote: 5-0

Vote for Mr. Belanger as Chairperson: 2-3, Mr. Sterling, Mr. Brennick and Mr. Chase were opposed.

Vote for Mr. Sterling as Chairperson: 5-0

- b. Vice-Chairperson

Mr. Chase asked if new Board members had been sworn in to their positions. This was affirmative.

Mr. Windover made a motion to appoint Mr. Belanger as Vice-Chairperson. Seconded by Mr. Sterling.

Mr. Brennick made a motion for nominations to cease. Seconded by Mr. Windover. Vote: 5-0

Vote for Mr. Belanger as Vice-Chairperson: 5-0

3. Rules of Order to be used at Meetings

Mr. Chase made a motion to follow Roberts Rules of Order as a guideline. Seconded by Mr. Windover. Vote: 5-0

4. Schedule of Meetings

Mr. Chase made a motion to continue to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month at 6:30 p.m. Vote: 5-0

5. How Notices of Special Meetings are to be Given

Mr. Belanger made a motion to give a 48 Hour Notice before Special Meetings. Seconded by Mr. Windover. Vote: 5-0

6. Approval of Official Order: Treasurer's Disbursement Warrants for Non-Scheduled Meeting Dates

Mr. Belanger made a motion to appoint Mr. Windover to sign the Official Order: Treasurer's Disbursement Warrant for Non-Scheduled Meeting Dates and Mr. Chase as back up signer. Seconded by Mr. Brennick. Vote: 5-0

The Board briefly discussed scheduling a joint Board Meeting with the Town of Mexico to discuss what to do in the future when the shared Town Manager retires.

7. Adjournment

Mr. Belanger made a motion to adjourn at 7:16 p.m. Seconded by Mr. Chase. Vote: 5-0

John E. Madigan, Jr.  
Town Manager

JEMJr/tp