

BOARD OF SELECTPERSON'S MEETING

August 21, 2014, 6:30 p.m.

Rumford Falls Auditorium

PRESENT: Chairperson Gregory Buccina, Vice-Chairperson Jeffrey Sterling, Bradford Adley, Frank DiConzo, Mark Belanger, Town Manager John Madigan

ATTENDEES: Brendan Schaufler, Seth Carey, Kevin Saisi, Ryan Palmer, Randall Smith, Terry Karkos, Bruce Farrin, Jim Rinaldo, Scott Clough, Deborah Laurinaitis, Mike Mills, Jim Windover, Jennifer Kreckel, Barbara Rajaniemi

1. Meeting Called to Order at 6:30 p.m. by Chairperson Buccina
2. All present Pledged Allegiance to the American Flag
3. Public Hearing (as needed):

Hawker's & Peddler's License for Scott Clough, dba Scooter's Dogs
Liquor License Application & Special Amusement Permit for Gatch's Food, Spirits and Catering

There were no public comments.

4. Requests of Citizen's Present

There were no requests presented.

5. Reports

A. Selectperson's Report

Mr. Belanger would like to have items placed on the next Agenda regarding signage near the Holy Savior Church on Knox Street to allow parking for funerals, and also for signage at the Route 2 and Franklin Street intersection to show which direction Route 2 goes. He also asked about placing another item on the Agenda regarding getting a proposal from the Sheriff's Office for police coverage. This request came from the Municipal Resources Police Sub-Committee as they gather information during the Consolidation Study.

Mr. Adley commended area law enforcement for their handling of the recent event in Mexico.

Mr. DiConzo said citizens have asked him what the new tax rate will be. As that information was not available, he gathered information from the Town Office and reported on his findings. The Town Manager added that the information should also include the expected revenue to off-set and also that the Assessor's Office is still waiting for further assessment information.

Mr. Sterling read a report from a recent meeting he attended regarding water damage at the Mountain Valley High School. He asked Board members and community members to contact Craig Zurhorst or Matt Gilbert with any suggestions for repairs and improvements.

Mr. Buccina congratulated all the citizens on Hancock Street as he noticed almost everyone had a recycle bin in front of their house. He challenged all citizens to pick up a recycle bin at the Town Hall and recycle all they can to save the Town money. He also gave an update on the progress of the Municipal Resources Town Hall/Finance Sub-Committee.

B. Town Manager's Report

The Town Manager reported on the recently approved Town Owned Property Policy that all Board members were given. All the pending property proposals have been scheduled for the next Agenda to give the Ad Hoc Committee time to assess the proposals.

The Board was given copies of the proposed MDOT Agreement to replace culverts on the Andover Road. The Town Manager will place this on the next Agenda for action to give the Board time to inspect the area before the next meeting.

The MDOT Route 2 paving project is about one week behind schedule. The Town Manager has not heard any complaints as he believes people are anticipating a newly paved road going through.

C. Department Manager Reports (as needed): None

D. Board and Committee Reports (as needed): None

6. Old Business

A. Request from Peter Orino to Permanently Close McKenzie Hill Road

The Town Manager and Andy Russell visited the area and reported that the road is not in great shape, but passable; however, there is a major storm system under the road that must be maintained. He does not believe we could close the road as we need access for maintenance of the system. No one lives on this road, although some people use it. The road is closed in the winter and children slide there. When there is heavy rain, we will clean up the area, such as we do for other roads

Mr. DiConzo made a motion to leave McKenzie Hill as is, open in the summer and closed in the winter. Vote: 5-0

B. Update on 2007 Street Sweeper from Andy Russell

Mr. Russell was not able to attend as he had a funeral visitation to attend.

The Town Manager spoke to Public Works Mechanic, Shawn Goodrow at the Public Works garage who recommended we purchase this used 2007 Johnston mechanical sweeper. It has low hours and low mileage and would last for several years.

Mr. Adley made a motion to purchase the 2007 Johnston Sweeper from H.P. Fairfield for \$67,576.00. Vote: 5-0

Mr. Belanger expressed concern that the sweeper is sometimes used when there is not much to pick up.

C. Appointment of Town Attorney

Mr. Sterling explained that Mr. Belanger had made a motion to approve this appointment at the previous meeting, however, it was done out of sequence and not noted in the Town Manager's notes as he was not present at the time.

The Town Manager believes we should amend the minutes from the previous meeting to show that this appointment took place.

D. Request from Envision Rumford to Re-Visit the Festival Event License Fee

Jennifer Kreckel from Envision Rumford asked to have a flat fee for the Festival Event License Fee for non-profit organizations. This would help to have more vendors attend the festivals as the previous license fee was cost prohibitive to some vendors. She said that the License holder would be responsible for the vendors and for the advertising in the newspaper and be limited to 4 events per year. The Fee would be paid for each event.

Mr. Adley made a motion to approve a change in the Festival Event License Fee from \$25.00 per vendor to \$125.00 for the total fee plus the cost for one advertisement for each event in the Schedule of License, Permit, Application and Other Fees. Vote: 5-0

7. New Business

A. Approval of Minutes from the Selectperson's Meeting of August 7, 2014

Mr. Sterling made a motion to approve the minutes from the Selectperson's Meeting of August 7, 2014 with the following correction: Item 6L was voted upon and approved out of sequence, motion made by Mr. Belanger with Board vote of 5-0. Vote: 5-0

B. Approval of the Town Warrant dated August 22, 2014

Mr. DiConzo made a motion to approve the Town Warrant dated August 22, 2014. Vote: 5-0

C. Request from Jim Rinaldo for Funding for Porta Potty for Boating Event on River

Jim Rinaldo reported the Third Annual Canoe/Kayak Run on the Androscoggin River will take place in September. Last year there were 30 participants and food was provided after the run. The group realized that they need access to a portable toilet for this activity and were looking for help from the Town.

Mr. Adley made a motion to approve \$150.00 for the rental of the portable toilet.

Mr. Buccina asked if the Town had one to lend for the event.

Michael Mills from the Park and Recreation Department said that he would loan one for the event and transport it to the site at the boat ramp.

Mr. Adley rescinded his motion.

D. Approval of Hawker's and Peddler's License for Scott Clough, dba Scooters Dogs

Mr. Adley made a motion to allow non-resident Scott Clough, to speak. Vote: 5-0

Mr. Clough informed the Board that he had his State license to operate.

Mr. Sterling made a motion to approve the Hawker's and Peddler's License for Scott Clough, dba Scooter's Dogs. Vote: 5-0

E. Approval of Liquor License and Special Amusement Permit for Gatch's Food, Spirits and Catering

Mr. Belanger made a motion to approve the Liquor License Application and Special Amusement Permit for Bonnie Gatchell, dba Gatch's Food, Spirits and Catering. Vote: 5-0

F. Request from Bonnie Gatchell, dba Gatch's, to Extend Liquor License to Outdoor Patio

Mr. Adley made a motion to allow non-resident, Bonnie Gatchell, to speak. Vote: 5-0

The Town Manager informed those present that the Code Enforcement Officer recommended sending this request to the Planning Board.

Mr. DiConzo made a motion to give conditional approval pending approval from the Planning Board. Vote: 5-0

G. Discussion to Rescind Motion for Expenditure for the Street Sweeper from the Contingency Account and to Transfer from the Contingency Account an Amount to Balance the Public Safety Account

The Town Manager explained that the street sweeper rental fees were taken from the Contingency Account, however, the streetlights and traffic lights account exceeded the budget by \$14,000.00, so the Public Safety Account was over-drafted. Usually at the end of the year the Contingency Account is used to balance any over-drafted accounts and we will not be able to do so unless we remove the street sweeper rental from the Contingency Account. [The expenditure for the street sweeper will instead come from the Summer Roads Account.]

Mr. DiConzo made a motion to rescind his motion to expend funds from the Contingency Account for the rental of the street sweeper and to transfer from the Contingency Account enough to cover the overdraft in the Public Safety Account (for streetlights).

Mr. Belanger added further clarification that this expense was for street sweeper rental fees.

Vote on the motion: 5-0

H. Fitness Trail Presentation – Seth Carey

Seth Carey explained the Fitness Trail project proposed for the downtown Island area and gave a power point presentation. The group met with the Park and Recreation Commission last week and received approval from them for this project. This project will be privately funded and maintained.

The consensus of the Board was to be in support of this project and to allow the stations to be placed on Town owned property.

The Town Manager mentioned that there is some bridge reconstruction planned for 2016 that may affect some of the stations.

Mr. Buccina suggested that Mr. Carey work with the Town Manager as we are also planning on sidewalk reconstruction on the Island and this project should be coordinated with the planned construction of the sidewalks and bridges.

Mr. Carey informed the Board that a local general contractor will install the stations with help from volunteers.

Mr. Belanger asked who would be responsible if someone was hurt using the stations.

The Town Manager believes this should be a Park and Recreation Department sanctioned program so that our general liability insurance policies would cover them. He also believes the Park and Recreation Department would be in charge of maintaining the areas such as for mowing purposes. The Park Commission was contacted by Mr. Carey and were also in support of the project.

I. Approval of Rink Paving Bid for Park and Recreation Department

The following bid opening was held in the Town Manager's Office on August 18, 2014:

- | | |
|-----------------------------------|-------------|
| 1. Joe Labrador and Sons | \$28,600.00 |
| 2. Asphalt Services by Joe Cooper | \$35,000.00 |
| 3. Spencer Group | \$22,359.00 |
| 4. Bruce Manzer | \$29,450.00 |

Mr. Adley made a motion to allow non-resident Michael Mills, to speak. Vote: 5-0

Mr. Sterling made a motion to approve the bid from Spencer Group for \$22,359.00 provided they meet the bid specs. Vote: 5-0

J. Request from Envision Rumford to Place Signs for Pumpkin Fest

Jennifer Kreckel requested permission to place signs for Envision Rumford events on the posts of the new Rumford signs.

Mr. Belanger mentioned that someone taped a large banner to the Rumford Falls sign on Falls Hill and when it was removed it took off some paint leaving the sign exposed to the weather. Ms. Kreckel said they did not plan to place signs on those signs. Mr. Belanger believes the sign should be repaired.

Mr. Adley made a motion to approve the placement of the Pumpkin Fest signs onto the posts of the Town signs. Vote: 5-0

K. Discussion to Carry Forward the Designated Fund Balance Accounts

Mr. Adley made a motion to allow the Finance Director, non-resident Deborah Laurinaitis, to speak. Vote: 5-0

Mr. Adley made a motion to table this item until the next Agenda to get further information. Vote: 5-0

L. Request from Eagles Club to Extend Liquor License to Parking Area for Three Day Event

Mr. Belanger made a motion to approve the request from the Eagles Club to extend their liquor license to their parking area for their Member Appreciation Event on September 6 and 7, 2014. Vote: 5-0

M. Approval of Donation Agreement from Wells Fargo for 127 Washington Street and Authorization for the Town Manager to Sign

Mr. Belanger made a motion to approve the Donation Agreement and the Addendum to Donation Agreement for 127 Washington Street and authorize the Town Manager to sign for the Town. Vote: 5-0

N. Approval of Donation Agreement from Wells Fargo for 239 Penobscot Street and Authorization for the Town Manager to Sign

Mr. Adley made a motion to approve the Donation Agreement, as amended, and the Addendum to Donation Agreement for 239 Penobscot Street and authorize the Town Manager to sign for the Town. Vote: 5-0

8. Adjournment

Mr. DiConzo made a motion to adjourn at 8:33 p.m. Vote: 5-0

John E. Madigan, Jr.
Town Manager

JEMJr/tp