

**Workshop with the Town of Mexico and Municipal Resources
August 7, 2014, 5:00 p.m.
Rumford Falls Auditorium**

**BOARD OF SELECTPERSON'S MEETING
August 7, 2014, 6:30 p.m.
Rumford Falls Auditorium**

6:30 p.m. Public Hearing for Taxi Cab Licenses for Private Taxi and EZ Taxi
There were no comments from the public

PLEASE NOTE THAT ALL QUESTIONS OR COMMENTS MUST BE ADDRESSED FROM THE PODIUM FOR DIGITAL RECORDING PURPOSES. PLEASE RAISE YOUR HAND TO BE RECOGNIZED BY THE CHAIRPERSON TO GIVE YOU PERMISSION TO COME TO THE PODIUM.

PRESENT: Chairperson Gregory Buccina, Vice-Chairperson Jeffrey Sterling, Selectperson Bradford Adley, Selectperson Frank DiConzo, Selectperson Mark Belanger, Town Manager John Madigan, Jr.

ATTENDEES: Andrea York, Ryan Palmer, Gary Scott, Maya Best, Charles Proffitt, Amy Downs, Maynard Proffitt, Len Greaney, Jim Windover, Robert Chase, Andy Russell, Kevin Saisi, Jim Rinaldo, James Orino, Terry Karkos, Steven Shearer, Don Boucher, Jennifer Kreckel, Peter Orino

1. Meeting Called to Order by Chairperson Buccina
2. All present Pledged Allegiance to the American Flag
3. Requests of Citizen's Present

Jim Rinaldo made a request for funding to help with the rental fee for a porta-potty for an upcoming boating event on the river. Mr. Buccina would like this request on the next Agenda.

4. Reports

A. Selectperson's Report

Mr. Belanger, Mr. Sterling, and Mr. Buccina did not have reports.

Mr. Adley has not heard any comments regarding the paving project and the grinding and looks like the project is going well. The bridge project in Rumford Point is coming along also.

Mr. DiConzo read a prepared statement about illegal aliens receiving General Assistance and the reimbursement that the Town would lose if we give assistance. The Town Manager reported that Maine Municipal Association filed a petition with the courts for clarification on this matter.

B. Town Manager's Report

The Town Manager did not have a report for this meeting.

C. Department Manager Reports (as needed)

There were no reports given.

D. Board and Committee Reports (as needed)

Kevin Saisi reported that he and Chris Brennick are now co-chairing the Charter Commission. They have spoken with the Tax Collector and Town Clerk regarding their positions as listed in the Charter. A subcommittee will work with the Town Clerk regarding the elections. They will be voting on the spending cap provisions at their next meeting.

Mr. DiConzo reported that the Implementation Committee did not have a quorum at their last meeting and their next meeting will be on the first Monday in September.

5. Old Business

A. Request from Len Greaney to add "Expression of Ideas Section" to Town Website

Len Greaney presented a prepared report regarding citizen input to the Town through the Town website. He also developed a contact form that citizens could fill in and send back to the Town where it would be logged and managed.

Mr. Belanger suggested having the information emailed to the Board members so that they would have a constant flow of ideas before the ideas come up on the Agenda.

Mr. Belanger made a motion to put the contact form on the website as a pdf to allow citizens to download and express their ideas to the Town. Vote: 5-0

B. Update of Schedule of License, Permit, Application and Other Fees – Other Fees

The Town Manager explained the proposed changes in the advertising fees to change to "as quoted" for the fee; copy fees to \$1.00 per page and faxes \$1.00 per page,

Mr. Belanger made a motion to approve the changes recommended in the Other Fees section of the Schedule. Vote: 5-0

6. New Business

A. Approval of Minutes from the Special Selectperson's Meeting of July 17, 2014 and Selectperson's Meeting of July 24, 2014

Mr. Sterling made a motion to approve the minutes of the Special Selectperson's Meeting of July 17, 2014 and Selectperson's Meeting of July 24, 2014. Vote: 5-0

B. Approval of Town Warrant dated August 8, 2014

Mr. Adley made a motion to approve the Town Warrant dated August 8, 2014. Vote: 5-0

C. Discussion of Public Works Equipment Needs

Andy Russell, Superintendent of Public Works, reviewed the updated list of Public Works Equipment with the Board. The Board requested further information on the 2007 Street Sweeper

at the next meeting. Mr. Russell we look into viewing the used sweeper that is in Vermont before that time.

D. Discussion/Approval of Tax Acquired Property Policy Proposed by Ad Hoc Committee

Fire Chief Robert Chase led the discussion on the status of the proposed policy and the feedback he has received from Board members and town staff for possible changes.

The Town Manager would like the Land Installment Contract, recently drafted by the Town Attorney, to be included in the Policy.

Jennifer Kreckel suggested we call this Policy the "Town Owned Properties Policy," as the Town has been given properties by some financial institutions.

Mr. DiConzo made a motion to approve the Town Owned Property Policy with the amendments and provisions discussed at the meeting. Vote: 5-0

E. Request from Steven Shearer regarding Tax Acquired Property at 16 Free Street

Mr. Adley made a motion to allow non-resident, Steven Shearer, to speak. Vote: 5-0

Mr. DiConzo made a motion to have Mr. Shearer go to the Ad Hoc Policy Committee and go through the Town Owned Property process with the Ad Hoc Committee. Vote: 5-0

Chief Chase believes that the Policy and application can be updated so that these applicants will have time to fill them out and get them to the Ad Hoc Committee to make a recommendation for the Board's next meeting.

F. Discussion of Offer from Mark St. Cyr for Tax Acquired Property at 447 Swain Road

Mr. Adley made a motion to take no action on this item and to send it to the Ad Hoc Committee for their review. Vote: 5-0

G. Discussion of Offer from Don & Michelle Boucher for Tax Acquired Property at 21 Falmouth Street

Mr. Adley made a motion to take no action on this item and to send it to the Ad Hoc Committee for their review. Vote: 5-0

H. Approval of Quit Claim Deed for Thomas Bordeau for Tax Acquired Property at 215 Penobscot Street

Mr. Adley made a motion to take no action on this item and send it to the Ad Hoc Committee for their review. Vote: 5-0

I. Request from Peter Orino to Permanently Close McKenzie Hill

Peter Orino presented his request to close McKenzie Hill as the condition of the road has declined and he believes it is unsafe. The last rainstorm washed sand, broken bottles and debris down the hill into the road and part of his driveway.

Ryan Palmer commented that he would like to keep the road open and that there are other vehicles using the hill. He recommended a sign to say "Pass at your own risk."

Andy Russell would not want to close it permanently as they need access to the underground utilities. They close it in the winter by using light plastic barricades and would not want to use heavy jersey barriers to that they can access it when needed.

Mr. Orino would like someone to look at this area as he believes it is unsafe for two vehicles to pass by each other without going into a ditch.

Mr. Adley would like to have the Town Manager and Public Works Superintendent take a look at this area.

Kevin Saisi was concerned that the road be maintained and kept safe if it is to be kept open.

Town Attorney Jennifer Kreckel explained that there may be other options to decrease our liability.

The Town Manager explained that the road is closed for maintenance in the winter and this allows children to slide on the hill.

Mr. Adley made a motion to table this item until the next meeting. Vote: 5-0

J. Approval of Taxi Cab License for Gilbert Scott dba Private Taxi

Mr. Belanger made a motion to approve the Taxi Cab License for Gilbert Scott dba Private Taxi. Vote: 5-0

K. Approval of Taxi Cab License for Charles Proffit dba EZ Taxi

Mr. Adley made a motion to approve the Taxi Cab License for Charles Proffitt dba EZ Taxi. Vote: 5-0

L. Appointment of Town Solicitor on Recommendation from Town Manager

[This Item was voted upon out of sequence during the Town Manager's brief absence.]

Mr. Belanger made a motion to approve the Town Manager's Appointment of the Town Attorney. Vote: 5-0

M. Discussion regarding Website and Board Agendas

Mr. Belanger would like the Agenda emailed out sooner. Mr. Adley mentioned that the Charter states that it should be prepared three days in advance.

The Town Manager explained that the reason the Agenda went out late last week was because the Executive Secretary took vacation days on Friday and Monday and the Town Manager was working in Mexico on Tuesday and Wednesday morning and was unavailable to set the Agenda.

Mr. DiConzo asked if the website is put out to bid every year.

Mr. Belanger asked if contact information is on the site and believes some of the information is not up to date.

Mr. Buccina mentioned that people are asking for information being available on the site.

Mr. Sterling believes it is fine functionally, but needs improvement aesthetically, especially if we are looking to do more economic development. Mr. Belanger was in agreement.

The Town Manager noted that this may take some time and some town have full time people handling their websites.

Kevin Saisi believes the Town offices would be benefit from accessing the website themselves rather than having a webmaster take care of all the postings.

N. Appointments to Boards and Committees

The Town Manager explained that there is an unexpired vacancy for a full board position on the Board of Appeals and requested that we rescind the appointment for the Alternate position and instead make the appointment for the full board position. He also asked that the Board rescind their motion to appoint Gary Morrison to the Board of Appeals as he was appointed to 2 boards inadvertently and chose to serve on the Park and Recreation Commission.

Mr. Adley made a motion to rescind the motion to appoint Gary Morrison to the Board of Appeals. Vote: 5-0

Mr. Adley made a motion to rescind the motion to appoint Jolene Lovejoy as an Alternate to the Board of Appeals and instead appoint her to the 2 year unexpired term on the Board of Appeals. Vote: 5-0

7. Executive Session pursuant to 1 MRS 405 (6) (C) for an economic development matter

Mr. DiConzo made a motion to go into Executive Session at 8:45 p.m. pursuant to 1 MRS 405 (6) (C) for an economic development matter. Vote: 5-0

Executive Session In at 8:53 p.m.
Executive Session Out at 9:36 p.m.

No action was taken.

8. Adjournment

Mr. DiConzo made a motion to adjourn at 9:37 p.m. Vote: 5-0

John E. Madigan, Jr.
Town Manager

JEMJr/tp