

BOARD OF SELECTPERSON'S ORGANIZATION MEETING MINUTES
American Legion Hall
June 12, 2013

*Prior to this meeting, newly elected members must qualify by taking the oath of office.
(Charter Article 8, Section 4)*

BOARD MEMBERS PRESENT: Gregory Buccina, Jeffrey Sterling, Bradford Adley, Jolene Lovejoy, Frank DiConzo, Town Manager Carlo Puiia

1. Meeting Called to Order at 12:35 a.m. by Chairperson Buccina
2. Appointment of Officers
 - a. Chairperson

Mr. Adley made a motion to appoint Gregory Buccina as Chairperson. Vote: 4-0-1, Mr. Buccina abstained.

- b. Vice-Chairperson

Ms. Lovejoy made a motion to appoint Jeffrey Sterling as Vice-Chairperson. Vote: 4-0-1, Mr. Sterling abstained.

3. Rules of Order to be used at Meetings

Ms. Lovejoy made a motion to use Robert Rules of Order as a guide at the Board of Selectperson's Meetings. Vote: 5-0

4. Schedule of Meetings

Ms. Lovejoy made a motion to hold Board of Selectperson's Meetings on the 1st and 3rd Thursday of every month at 7:00 p.m. Vote: 5-0

5. How Notices of Special Meetings are to be given

Mr. Adley made a motion that notice of Special Meetings for the Board of Selectpersons be given 48 hours in advance and be posted at the Municipal Building, on the Town website and electronic sign, and to give notification to the press. Vote: 5-0

6. Approval of Official Order: Treasurer's Disbursement Warrants for Non-Scheduled Meeting Dates

Mr. Buccina made a motion to nominate Bradford Adley as 1st signer and Jeffrey Sterling as the back up signer. Vote: 5-0

7. Adjournment

Mr. DiConzo made a motion to adjourn at 12:38 a.m. Vote: 5-0

Carlo J. Puiia, Town Manager

CJP/tp