

BOARD OF SELECTPERSON'S MEETING MINUTES
March 21, 2013, 7:00 p.m.
Rumford Falls Auditorium

PRESENT: Chairperson Gregory Buccina, Vice-Chairperson Jeffrey Sterling, Selectperson Bradford Adley, Selectperson Jolene Lovejoy, Town Manager Carlo Puiia.
Absent: Jeremy Volkernick

ATTENDEES: Rick White, Eric Giroux, Marcia Chiasson, Frank DiConzo, Dan Richard, Tom Bourret, Robert Chase, Bruce Farrin, Roger Arsenault, Beth Bellegarde, Jim Rinaldo, Terry Karkos, Kevin Saisi, Stacy Carter

1. Meeting Called to Order
2. All Present Pledged Allegiance to the American Flag
3. Requests of Citizen's Present

Richard Scagliola made a request to put a brochure about the dangers of alcohol in the Municipal Building.

4. Reports

A. Selectperson's Report

Mr. Sterling thanked the Comprehensive Plan for the condensed version of the Plan that was provided to them. He noted it is also available for citizens, which should help them to understand the Plan when they vote in June. He also welcomed Dr. Thomas Ward, Superintendent of RSU 10 to the meeting.

Mr. Adley mentioned that the Board is holding one more budget meeting next week. He welcomed Dr. Ward and the Park and Recreation Commission to the meeting.

Ms. Lovejoy reported attending a General Assistance Training Class earlier in the day in the Municipal Building along with Selectpersons from other communities and spoke very highly of the instructor from the State of Maine. The information was more in depth than she realized and spoke of the State's requirement to have a General Assistance Program. She also expressed her appreciation for people attending the Initiated Articles Public Hearing. She also congratulated Dr. Thomas Ward for being hired as the Superintendent in the Farmington area.

Mr. Buccina gave an update on the progress of the July 4th Committee. The next meeting is April 9, 2013 at 6:00 p.m. in the Conference Room of the Municipal Building and all are welcome to attend and participate.

B. Town Manager's Report

The Town Manager reported that he has asked Norm Haggan, of the Maine Department of Transportation, to review the Route 2 signage around the Rotary near Memorial Bridge and the Hancock Street-Lincoln Avenue intersection and provide us with an opinion.

The Town Manager provided the Board with a copy of the General Assistance Workfare Policy that restricts those recipients with certain legal convictions from participating for health, safety and welfare reasons. This policy is modeled after the Taxi Cab Driver Ordinance. He would like the Board to review the document, and if so desired, place it on a future Agenda for discussion.

The Town Manager read a letter from Senator Angus King regarding his service and a letter from Oxford County Sheriff Wayne Gallant regarding calls for service.

The Board of Selectperson's will hold another budget meeting on March 25, 2013 at 6:00 p.m. to hear Initiated Article requests.

Andrea Quaid, a representative from Congressman Michael Michaud's office, will be at the Municipal Building Conference Room on March 26, 2013 from 10:00 a.m. to Noon to talk with citizens that have any concerns.

Dog owners were reminded to bring a plastic bag with them when walking their dogs and to be responsible pet owners and clean up after them. Dog waste on sidewalks and roads make our town look bad.

A reminder that recycle bins are available in the Town Manager's Office was given and citizens were encouraged to keep recyclable materials out of the waste stream to decrease costs and help our environment.

C. Department Manager's Report

There were no reports presented at the meeting.

5. Old Business

A. Request from Park & Recreation Commission to Approve Hosmer Field Infield Renovation Bid

This item was tabled from the January 17, 2013 Board of Selectperson's meeting with the following results of the bid process:

	<u>Seeding</u>	<u>Sodding</u>
1. Sports Fields, Inc.	\$13,025.00	\$16,415.00
2. Home Field Athletics	\$17,450.00	None
3. Environmental Solutions	\$29,900.00	\$34,000.00
4. NMP Golf Construction	None	\$43,733.77

Mr. Adley believes the item was tabled as there were questions about whether this could be accomplished by the town employees for a lower cost.

Mr. Buccina added that there were concerns on whether this should be done now or be done later and if there were other options as to rectifying the situation.

Michael Mills, Superintendent of the Park and Recreation Commission, spoke about the bid that was put out for the renovation of the baseball field and explained the safety concerns with the field and baselines.

Mr. Buccina questioned the difference of the bid prices and whether the low bidder would be able to perform the job as expected.

Mr. Mills informed the Board that all bidders received the same specifications for the job.

Park and Rec Commission members Rick White, Dan Richard and Ryan Palmer also spoke in support of this project and expressed confidence in the bid from Sports Fields. They also were concerned about safety on the field for the players. Mr. White also mentioned the contract that the Town has with RSU 10 and the responsibility we have to the student athlete's safety.

Ms. Lovejoy informed the Park and Recreation Commission members of how important it is for them to be in attendance at a Board of Selectperson meeting when a request is made.

Ms. Lovejoy made a motion to approve the bid from Sports Fields, Inc., for \$16,415.00 for the Hosmer Field Infield Renovation Project provided they meet the bid specs.

Mr. Adley noted that the voters have already appropriated money in the Capital Fund for this project.

Vote on the motion: 4-0

6. New Business

- A. Request from the Town Manager to Approve Minutes from the Selectperson's Department Head Budget Meeting of March 7, 2013, Selectperson's Department Budget Meeting of March 12, 2013 and Selectperson's Meeting of March 13, 2013

Mr. Sterling made a motion to approve the Minutes from the Selectperson's Department Head Budget Meeting of March 7, 2013, Selectperson's Department Budget Meeting of March 12, 2013 and Selectperson's Meeting of March 13, 2013.

Mr. Adley abstained as he was not present at the March 13, 2013 meeting.

Vote on the motion: 3-0-1, Mr. Adley abstained as he was not present at one of the meetings.

- B. Request from Town Manager to Approve Town Warrant dated March 22, 2013

Ms. Lovejoy made a motion to approve the Town Warrant dated March 22, 2013.

Mr. Adley asked about the TIF process for Gateway Plaza LLC. The Town Manager explained the process and reported that Gateway Plaza is paid in full on their taxes and the TIF agreement reimbursement check to Gateway Plaza is on this Town Warrant.

- C. Discussion/Approval of Haverhill Bridge Project

The Town Manager explained where the Haverhill Bridge is located and why the Maine Department of Transportation wants to remove the bridge and replace it with a road.

Mr. Adley made a motion to allow non-resident Ben Condon, of the MDOT, to speak. Vote: 4-0

Mr. Condon informed the Board that his department wants to replace the bridge with a road and have the road discontinued. The footprint of the bridge would hopefully be conveyed to NewPage.

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APPROVED 04 04 2013

Please note: These minutes are not verbatim. A digital recording of the meeting is available by contacting the Town Manager's Office during regular business hours.

He also informed the Board that the Town will retain rights of way, pedestrian access by sidewalks and it would improve the mills safety concerns. The road would become a private driveway for NewPage.

The Town Manager informed the Board that this will have to be approved by a vote at the Annual Town Meeting in June.

Ms. Lovejoy was concerned about safety where the sidewalks will be located.

Ms. Lovejoy made a motion to give the Board's support of the project. Vote: 4-0

D. Update on RSU 10 Budget from Superintendent Dr. Thomas Ward

Mr. Adley made a motion to allow non-resident Dr. Thomas Ward to speak. Vote: 4-0

Dr. Ward spoke in regards to curtailments in funding from the State and how town valuations impact the amount of money the State appropriates. He spoke in depth of the many cost sharing efforts that have been made since the inception of RSU 10.

Ms. Lovejoy questioned the timing of approving the school budgets that does not allow citizens voting with an absentee ballot to have a school ballot to vote upon when other ballots are ready.

Dr. Ward explained the time frame is tight and it does not allow the school the same amount of time with the validation process.

Mr. Sterling requested where the RSU 10 is in the budget process.

Dr. Ward explained that once they receive the amount the State provides, they can then determine the amount the Town's have to raise.

Mr. Adley expressed his concern on the State's cuts.

E. Discussion with RSU 10 School Board Members on the Future Plans of RSU 10

Marcia Chaisson explained the process of the new Superintendent search. She also spoke on potential school closings research; however, it has yet to be discussed. An outside company has supplied them with information regarding school's enrollments, age of buildings, etc.

Each region will maintain some semblance of a high school unless in the future a new building was to be constructed. Our current buildings are well maintained.

Mr. Adley asked about an agreement to keep Dirigo High School open.

Dr. Ward explained that whatever is agreed to with Dirigo, will apply to all towns in the RSU.

Mr. Sterling also expressed his concern that a precedent may have been set by dealing with a Withdrawal Committee before the RSU has made a decision.

Dr. Ward explained after a town votes to have a committee and appropriates money for attorney fees, he then has to get involved to provide facts so they can make an informed decision.

Mr. Buccina expressed his concerns dealing with safety in light of the recent Sandy Hook Elementary School tragedy.

Dr. Ward explained some of the steps that have been taken and the training involved, as well as more money for cameras and intercoms.

Ms. Chaisson explained we are a unique district and many RSU's look to our district for guidance.

F. Request from the Tax Collector-Constable and Town Clerk-Treasurer for a Municipal Order for Tax Payment Applications

Tax Collector-Constable Thomas Bourret explained the desire to have a policy in place that allows the town to apply tax payments in chronological order, paying the oldest balance first. It is basically a housekeeping measure, he explained.

The Town Manager explained that the policy was in place while he served as Tax Collector.

Mr. Adley made a motion to adopt a Municipal Order for Tax Payment Applications. Vote: 4-0

G. Request from Envision Rumford to Approve Use of Town Property for a Zip Line

Jim Rinaldo explained the plans for having a zipline for the upcoming Paul Bunyan Lumberjack Festival.

They will need 3 days to be able to install, inspect, and get prepared. The zipline will only run for one day.

They are not asking to use any Town equipment as they did at the July 4th event last summer.

He also would like to remove one section of the guardrail in the area to accommodate the riders.

The Town Manager explained an insurance policy with the Town listed as an additionally insured.

Mr. Rinaldo explained the Monkey-See, Monkey-Do Zipline Company from Wiscasset will be involved as a sponsor and will provide the Town with that coverage.

Mr. Sterling made a motion to approve the use of Town property for a Zipline on May 2, 3 and 4, 2013. Vote: 4-0

H. Request from Envision Rumford to Close Town Streets on May 4, 2013

Jim Rinaldo explained the plan for the event. The one business that would be impacted has been contacted and approves of the plan. He also provided a number of details of the planned events.

Mr. Adley made a motion to approve the request from Envision Rumford to close town streets on May 4th, 2013 per the diagram provided. Vote: 4-0

7. Executive Session pursuant to MRS §405 (6)(D) for Police Department Union Negotiations

Mr. Sterling made a motion to go into Executive Session at 10:20 p.m. pursuant to MRS §405 (6)(D) for Police Department Union Negotiations. Vote: 4-0

Executive Session in at 9:14 p.m.
Executive Session out at 10:18 p.m.

No action was taken.

8. Executive Session pursuant to MRS §405 (6)(F) for a Poverty Abatement Request

Mr. Adley made a motion to go into Executive Session at 10:20 p.m. pursuant to MRS §405(6)(D) for a Poverty Abatement Request. Vote: 4-0

Executive Session in at 10:20 p.m.
Executive Session out at 11:01 p.m.

Ms. Lovejoy made a motion to deny poverty abatement request case number 2013-1.
Vote: 4-0

9. Adjournment

Mr. Adley made a motion to adjourn at 11:03 p.m. Vote: 4-0

Carlo J. Puiia
Town Manager

CJP/tp